



Halifax

Regional Centre for Education

**RFT# 4252 - Addendum #3
Recommissioning of Controls and HVAC Repairs
Charles P Allen High School**

To: All Bidders

Date: October 24, 2024

From: Nancy Rideout, Purchasing Manager
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Email: nrideout@hrce.ca

The bid documents shall be amended, and new drawings and clauses added, and shall become part of the contract documents as follows:

The closing date of this RFT is extended to Tuesday, October 29, 2024 at 2pm

Response to Vendor Questions & Clarifications:

1. Tender documents indicate a “Ready for Takeover” Date of Jan 31, 2025, and “Bidder agrees to complete work by Dec 31, 2024”. Please clarify.

Response: January 31, 2025, is the date for both.

2. Hours of work: Tender form indicates all work to be carried out when schools are unoccupied unless otherwise indicated. Also, that no work shall be conducted on weekends or statutory holidays without written approval. Please clarify what days and hours contractors are permitted to work on site.

Response: Work is to be conducted outside the student occupied times, students are onsite between 7:30am and 4:00pm. Work is to be scheduled outside of these hours including weekends/holidays and needs to be reviewed and approved by the project manager.

3. Hours of work: Can programming and other scopes of work that do not impact equipment operation take place during normal business hours?

Response: Quiet work such as programming can occur during the student occupied hours, with project manager approval.

4. Who is responsible for the scheduling and payment of commissionaires (if required)

Response: The HRCE will schedule and pay for commissionaires if required.

5. Tender documents indicated that pricing can be held by HRCE for 90 days. Note that if HRCE were to issue a PO at the 90-day mark, this would extend beyond the December 31 completion timeframe. We request that HRCE allow for a minimum of a 90-day construction timeframe once the PO is received.

Response: The expectation is that the work is completed by the Ready for Takeover Date, for the pricing indicated on the award letter. The pricing must be held within the indicated time frame. A contract and purchase order will be issued within a reasonable timeframe for the amount indicated on the award letter.

6. Section 00 21 73 Scope of Work “Commission and Monitoring and Verification” to be directed by HRCE Energy manager that “can include but not be limited to” Please advise all scopes of work and deliverables and that contractor to carry for each measure so we can ensure that appropriate time is carried.

Response: The deliverables are:

- Attend a maximum of three (3) virtual construction meetings with third party commissioning agent and HRCE.
- Provide as-built control shop drawings.
- Provide controls technician for one (1) day to carry out functional performance testing at the direction of a third-party commissioning agent.
- Provide controls technician for one (1) day for issue resolution at the direction of a third-party commissioning agent.

7. For Section G, please clarify:
- what is meant by “Balance the heat pump loop to determine the new differential pressure setpoint for the system”
 - Please provide a specification on the Control Valves requested.
 - Is it the intent that the heat pumps are wired and cycle the control valves or are the new control valves wired to the Delta BAS system and programming is done through the Delta Controls system?

Response: Section G has been removed from the scope of work for this tender. Please exclude this section entirely from your bid submission pricing and documents.

8. Are there any additional hardwired sensors required for Section A through I that are not explicitly called out in the contract documents? For example, Section F calls for a SAT. Can we assume if a sensor is not explicitly required to be installed that it is already part of the active Delta BAS system?

Response: No, there are no additional hardwired sensors required.

9. Can we assume if a sensor is not explicitly required to be installed that it is already part of the active Delta BAS system?

Response: Yes, this would be the case.

10. Insurance Certificate and completed safety plan are not items that are typically requested at the bid stage of a project. We request that these items be submitted as part of a submittal package after the project award.

Response: Insurance certificate outlining the Commercial General Liability, and the Auto Liability needs to be submitted at tender close. A detailed insurance certificate can be submitted after project award. Safety plan can be submitted after project award.

End of Addendum #3

PLEASE SIGN BELOW AND RETURN WITH BID DOCUMENTS:

Signature

Company Name