

Halifax Regional Centre For Education

Purchasing Division

RFT #4001

Art Supplies – Standing Offer

Addendum #1

**February 8th, 2019
1:00 P.M.**

To: Bidders

From: Aaron Sullivan, Manager,
Accounting and Purchasing

Pages: 1 including cover

Phone: 464-2000(ext. 2011)

The bid documents shall be amended and new drawings and clauses added, and shall become part of the contract documents as follows:

The closing date of RFT #4001 has been extended to 26th February, 2019

End of Addendum #1

PLEASE SIGN BELOW AND RETURN WITH BID DOCUMENTS:

Signature

Company Name

HALIFAX REGIONAL CENTRE FOR EDUCATION

TENDER #4001

ART SUPPLIES STANDING OFFER

Closing Date:

TUESDAY, FEBRUARY 19, 2019

Closing/Opening Time:

2:00:00 P.M. (Atlantic Standard Time)

Closing Location:

Halifax Regional Centre for Education
33 Spectacle Lake Drive
Dartmouth, N.S. B3B 1X7

Purchasing Contact:

Don Walpola, Buyer
Tel: (902) 464-2000 #2223
Fax: (902) 464-0161
Email: dwalpola@hrce.ca

School Locations:

See Appendix C

To obtain documents:

Download tender documents in .pdf format from the HRCE's Website:

<http://www.hrce.ca/about-hrce/financial-services/purchasing/tenders/tender-listing>

Table of Contents

	Page
1.1 Instructions to Bidders	3
1.2 Conditions of Tender	4
1.3 Other Requirements	8
1.4 Amendments	9
1.5 The Contract	9
1.6 Your Contractual Terms	10
2.0 Scope of Work	11
3.1 Tender Form.....	14
3.2 References	15
3.5 Schedule of Prices	17
3.6 Signature	18
APPENDIX "A" Sample Service Agreement	19
APPENDIX "B" Pricing Sheets	36
APPENDIX "C" Listing of HRCE Schools & Offices	45

(Bidders MUST email dwalpola@hrce.ca for electronic pricing sheets to be submitted with hardcopy)

1.0 **GENERAL**

The Halifax Regional Centre for Education ("**HRCE**") is seeking bid submissions from qualified vendors for the supply of ART SUPPLIES-Standing Offer on an "as required" basis for over 135 schools and buildings of the Halifax Regional Centre for Education. The annual operating budget for the HRCE is approximately \$548,000,000. In the fiscal year April 1, 2017 to March 31, 2018 HRCE spent approximately \$183,000.00 for ART SUPPLIES. **The HRCE does not guarantee any quantity or dollar amount during the term of this standing offer which is on an "as required" basis.**

It is important to note that any products that contain chemicals are required to have SDS – Safety Data Sheets. The School/HRCE Staff should be able to easily access this information either on the company website or through softcopies saved on a flash drive.

The successful vendor must also be willing to enter into a Standing Offer with the Broader Public Sector for ART SUPPLIES at the tendered rates and at the same terms and conditions of this Tender, if required.

1.1 **INSTRUCTIONS TO BIDDERS**

TENDER SUBMISSION:

- (a) The HALIFAX REGIONAL CENTRE FOR EDUCATION (HRCE) will receive offers in the form of a bid from Contractors which is signed, and received on or before the date and time specified on the cover sheet of this document. The HRCE deems the correct time to be the time indicated on the phone clock on the Receptionist's desk at 33 Spectacle Lake Drive. Offers submitted after the closing time/date shall be considered non-compliant and returned to the bidder unopened.
- (b) Bidders must **submit one original hardcopy of the enclosed tender documents, as well as one electronic excel copy of Appendix B on a flash drive. Bidders are to email dwalpola@hrce.ca for the electronic templates. Please ensure "NO" alterations are done to the format of Appendix B which includes deleting/adding of lines and columns.**

Each item on the tender form must be completed unless noted otherwise. Bids must be signed by an authorized representative of the Service Provider. Incomplete bids may be rejected. Bids **must** be submitted on or before the advertised time and date in a sealed envelope clearly marked:

**Tender #4001 ART SUPPLIES
Attention: Don Walpola-Buyer, Halifax Regional Centre for Education**

- (c) It is the responsibility of the bidder to ensure their submissions are received by the HRCE on time. Emailed/faxed bids will not be accepted.

- (d) Bids will be opened at the time indicated on the cover sheet of this document. As of April 1, 2014 public tender openings are no longer held for any tenders relating to goods, services or construction for HRCE. A list of tenderers and bid amounts will be posted on the Procurement Services website:
<http://novascotia.ca/tenders/tenders/ns-tenders.aspx>) shortly following the closing of the tender. All bid submissions are subject to evaluation after opening and before award of contract. The winning bidder's name will be posted on the Procurement Services website after award.

As this is a standing offer and since purchase value and quantity cannot be determined at the time of award, the overall contract value of the successful vendor will not be disclosed.

- (e) In the event that the HRCE Central Office is closed due to inclement weather or for any other reason on the date and at the time of closing, the Closing Date and Time will be extended one (1) business day. Bidders should note that closure of Schools does not necessarily mean closure of the HRCE's Central Office.

1.2 **CONDITIONS OF TENDER**

- (a) No term or condition shall be implied, based upon any industry or trade practice or custom or in a practice or policy of the HRCE or otherwise, which is inconsistent or conflicts with the provisions contained in these instructions.

- (b) Any changes to this tender or specifications shall be stated by the HRCE in writing. All correspondence, inquiries, instructions, etc. in connection with the tender shall be made through the central office of the Halifax Regional Centre for Education, c/o the Buyer as listed on the cover sheet of this document.

- (c) Notify Don Walpola, Buyer, by email to dwalpola@hrce.ca no less than **five (5)** business days before Tender Closing regarding any questions, omissions, errors or ambiguities found in the Contract Documents. If HRCE determines that correction, explanation or interpretation is necessary, a reply will be in the form of an addendum, a copy of which will be posted on the novascotia.ca/tenders and/or HRCE website as applicable. It is the responsibility of the Bidder to ensure all addenda are received and acknowledged.

Addenda will be issued no less than three (3) business days before the tender closing date and time, and will form part of the Contract Documents. Addenda cover letters must be signed and attached to the tender documents.

- (d) The Vendor is responsible for obtaining all provincial, municipal and other permits as required for the work, and shall adhere to all regulations from regulatory bodies. They shall pay all fees for these permits. Sub-contractors are responsible for obtaining permits and following regulations as they affect their work.
- (e) Invoices must be submitted to: Halifax Regional Centre for Education
(Either by Email or Paper) C/o Accounts Payable
33 Spectacle Lake Drive,
Dartmouth, NS B3B 1X7
Email: accountspayable@hrce.ca
- (f) Invoicing and Payment:
1. A purchase order will be issued after the formal award of the contract. The service provider must quote the purchase order number on all invoices relating to this contract.
 2. All contract invoices must comply with the amounts outlined on the purchase order, and must not be combined on the same invoice with other work or repairs that may fall outside the contract.
 3. HRCE will not short-pay an invoice in the event there is a discrepancy with the amount billed. Any invoices found to be incorrect will not be paid and will be returned to the service provider for revision.
 4. Payment terms will be considered as net 30 days from invoice date.
 5. In order to maximize efficiencies as well as to be more environmentally friendly, vendor payment are now being paid via EFT (Electronic Funds Transfer) direct deposit to vendor bank accounts. A vendor direct deposit form can be requested by the accounts payable department upon contract award.
 6. Only 1 method of submitting invoices will be accepted.
- (g) Bidders or their employees MUST NOT be employees of the Halifax Regional Centre for Education.
- (h) The bidder must comply with Nova Scotia Fire Safety Act and all Municipal Regulations, Ordinances and other laws including the Occupational Health and Safety Act.
- (i) Persons or firms submitting tenders shall be actually engaged in the line of work required by the specifications.
- (j) If applicable, a bidder shall list, in the space provided in Section 3.3, the names of the sub-contractors they propose to use with each sub-contractor's tender price. A

change in sub-contractors from this list will require permission in writing from the HRCE.

- (k) Except as modified by Addenda, the successful service provider will be held to furnish under this tender all work as specified.
- (l) The service provider shall save and indemnify the Halifax Regional Centre for Education against all costs which the HRCE may sustain or incur by reason of any act or omission of the service provider or its agents or sub-contractors.
- (m) Property loss and/or damage that occurs during the course of work or caused by negligence on the service provider's part during the course of the work shall be reported by HRCE Operations Services to the School Insurance Program (SIP) office. Adjusters may be assigned to manage restoration of damaged, defaced or stolen HRCE property. The service provider shall be responsible for all costs to repair or replace property of the HRCE which has been damaged, defaced or stolen during the course of the contract.
- (n) **The term of the contract will be a three (3) year period commencing April 1, 2019, and ending March 31, 2022.** There will be an option to extend for two (2) additional one (1) year terms at the sole discretion of the HRCE.

(q) **HRCE Discretion**

The Bidder hereby acknowledges that:

- a) HRCE shall have the right to reject any or all Tenders for any reason, or to accept any Tender which HRCE in its sole, unrestricted discretion deems most advantageous to it. The lowest, or any, Tender will not necessarily be accepted and HRCE shall have the unrestricted right to:
 - i) accept any Tender, and in the event it only receives informal, non-conforming or qualified Tenders with respect to this Tender, accept any such Tender; or
 - ii) accept a Tender that is not the lowest price;
 - iii) reject a Tender that is the lowest price even if it is the only Tender received;
 - iv) reject any Tender that contains any irregularities, informalities, conditions or qualifications;
 - v) reject any Tender that is not accompanied by the required tender security documents or signed addendum cover pages;
 - iv) reject any Tender that is not properly signed by or on behalf of the Bidder;
 - vi) reject any Tender that contains an alteration in a quote that is not

- initialed by or on behalf of the Bidder;
 - vii) reject any Tender that is incomplete or ambiguous; or,
 - viii) reject any Tender that does not strictly comply with submission requirements or any other requirements contained in these instructions.
- b) HRCE reserves the right to consider, during the evaluation of Tenders:
- i) information provided in the Tender itself;
 - ii) information received in response to enquiries of credit and industry references set out in the Tender;
 - iii) the manner in which the Bidder provides services to others;
 - iv) the experience and qualification of the Bidder;
 - v) the compliance of the Bidder to HRCE's requirements and specifications;
 - vi) such alternate goods, services, terms or conditions that may be offered, whether such offer is contained in a Tender or otherwise,
 - vii) splitting the Tender and Project Scope into multiple parts and accepting Tenders (or portions thereof) from more than one Bidder;
 - viii) rejecting Bidder's recommendation of a Subcontractor or any other third party associated with the Tender and jointly along with the Bidder, determine alternate acceptable third parties; and,
 - ix) any other consideration in HRCE's discretion.
- c) HRCE may rely upon the criteria it deems relevant, even if such criteria has not been disclosed to Bidder. By submitting a Tender, the Bidder acknowledges the HRCE's rights under this Section and absolutely waives any right or cause of action against HRCE and its employees, agents or Trustees by reason of HRCE's failure to accept the Tender submitted by the Bidder, whether such right or cause of action arises in contract, tort including negligence or otherwise.

(r) **Limitation of Liability**

The bidder, by submitting a bid to this Tender, agrees that it will not claim damages, costs or expenses for whatever reason, relating in any way to this Tender and any resulting process (including without limitation any subsequent discussions or negotiations, if any, or in respect of any competitive process) and waives any and all claims against HRCE whatsoever, whether for costs, damages or expenses incurred by the Bidder in preparing its Tender, in participating in this tender process (including without limitation any subsequent discussion or negotiation, if any), loss of anticipated profit or any other matter whatsoever related to this tender and any resulting process, discussions or negotiations.

1.3 OTHER REQUIREMENTS

- a. The bidder must provide with the submitted tender document a letter showing they are in good standing with the Worker's Compensation Board.
- b. The service provider must provide with their proposal an insurance certificate showing proof of :
 - i. Commercial General Liability insurance, including but not limited to, products liability and completed operations, owners and contractors liability, endorsement, independent contractor, cross liability, employers contingent liability, personal & advertising injury liability, contractual liability, owner's and contractor's protective liability, broad form property liability for a **limit of no less than \$5,000,000 per occurrence**
 - ii. Commercial Auto liability Insurance covering all owned, non-owned and hired vehicles for a minimum combined single limit of \$2,000,000 per occurrence;
 - iii. It is also agreed that the above insurance coverage is primary & non-contributory and please include a waiver of subrogation.
 - iv. Upon award, The Halifax Regional Centre for Education **MUST** be named as "additionally insured" pertaining to the work for this project. Furthermore, Halifax Regional Centre for Education **MUST** receive at least thirty (30) days' notice of cancellation or modification of the above insurance. The successful proponent shall secure and maintain the insurance as noted above at its expense during the term of the contract.
- c. Bidders are advised that, as per the Halifax Regional Centre for Education Tobacco Free Schools and Workplace Policy, the HRCE endorses and supports implementation of the Nova Scotia Smoke Free Places Act 2002, which prohibits tobacco possession for persons under the age of 19 and declares that no person shall smoke in schools, HRCE offices or on school grounds.
- d. **HRCE is directly responsible for the safety of its students and staff. Should contractors be required to work in or on school property while children are present, it is a MANDATORY HRCE REQUIREMENT that contractors assign the work to employees and/or sub-contractors who DO NOT have a CRIMINAL RECORD and who ARE NOT LISTED ON THE CHILD ABUSE REGISTRY. By checking the "Agreed" box at the bottom of clause 3.4 below you are confirming that you understand and will abide by this mandatory HRCE requirement. Failure to comply with this requirement may result in immediate contract termination.**

1.4 AMENDMENTS OR WITHDRAWAL OF TENDER PRIOR TO BID CLOSING

- (a) Amendments to the submitted offer will be permitted if received in writing prior to bid closing and if endorsed by the same party or parties who signed and executed the offer.
- (b) The Tender may be amended or withdrawn by post or facsimile to the confidential Buyer fax – 902-464-0161.
- (c) Clearly indicate on the fax transmission or submitted envelope, whether your correspondence is an amendment or withdrawal and the title marked clearly of the tender reference number. Sign as required for tender, and submit to the address listed under closing location on the cover of this document. Faxes may be sent to Don Walpola, Buyer, at 902-464-0161.

1.5 THE CONTRACT

1.5.1 Binding Effect of Proposal and Contract Finalization

The Bidder hereby acknowledges that its Tender constitutes a contract with HRCE, and the terms and conditions of this Tender and the bidder response (with the Tender taking precedence in the event of any inconsistency or conflict of terms) shall govern such agreement. Such contract shall remain binding upon Bidder until the earlier of:

- a) written notice from HRCE that the Bidder's Tender is rejected as unsatisfactory; or
- b) issuance by HRCE of its purchase order (PO) to the Bidder with respect to this Tender, and upon such issuance, the Bidder shall be regarded as the Service Provider hereunder; or
- c) execution of the Contract by both HRCE and the Bidder; or,
- d) written notice from HRCE that it has entered a Contract with a Service Provider and that the Bidder has been unsuccessful under this Tender.

1.5.2 Contract Documents

1.5.2.1 The attached sample service agreement (APPENDIX A) is a version that shall be issued to or executed by the successful bidder pursuant to the terms and conditions of this Tender. It is **NOT** to be executed and returned by the bidder as part of your bid response.

1.5.2.2 The Contract the Service Provider will have with the HRCE, if awarded, will include:

- a) such further documentation as may be negotiated and executed by the HRCE and the Service Provider;

- b) this Tender and all of its Schedules, including without limitation any award letter and PO issued by HRCE to the Contractor, and any revisions, amendments or additional documents made thereto, if any; and,
- c) the Tender, in its entirety and all promises made in the tender will be deemed covenants in the Contract and all information, representations and warranties made in the Tender will be deemed terms, representations and warranties of the Contract surviving the signing or issuance by HRCE of any additional or formal documents prepared by the HRCE.

1.5.2.3 For the purposes of evaluation and interpretation of Tenders, in the case of conflicts, discrepancies, errors or omissions between this Tender and any documentation issued or executed pursuant to Section 1.5.1, and the Tender, this Tender and such documentation shall take precedence over the Bidder response.

1.6 Your Contractual Terms

1.6.1 List separately any contractual terms which must be included as part of the Contract if awarded to you and which would be a condition to HRCE's acceptance of your bid.

1.6.2 List separately any contractual terms which you would like the HRCE to consider but which would not be a condition to the acceptance by the HRCE of your bid and which would only be part of the Contract with the HRCE with the specific further agreement of the HRCE.

2.0 SCOPE OF WORK

- i. Supply and delivery of ART SUPPLIES to all Halifax Regional Centre for Education schools and Offices on an “as required” basis.
- ii. Clearly define the lead-times for the delivery of goods.
- iii. Unit prices will be considered F.O.B. destination (schools/offices) freight prepaid, unless otherwise stated.
- iv. Vendors MUST submit one (1) hard copy and one (1) electronic copy of your bid on a flash drive, including the bid sheets in Excel format for cut and paste into the HRCE’s evaluation matrix sheet. **“NO” ALTERATIONS on Appendix “B” which includes deletions or adding of new rows/columns.** Microsoft Excel Bid Sheets of Appendix B MUST BE REQUESTED by email to: dwalpola@hrce.ca.
- v. **Vendors must be able to submit pricing and supply vast majority of the ART SUPPLIES listed on the Appendix “B” Price Sheets. Additional product related details as requested in Appendix B needs to be provided.**
- vi. If the exact product is not available, a substitute can be suggested which should be of equal quality and appropriate level of performance to the original. Approval on the substitute product will be at the sole discretion of the Halifax Regional Centre for Education. Details of the substitutes will have to be mentioned on Appendix B.
- vii. **Where a product number/item details have been mentioned, the vendor must supply a product of equal quality and appropriate level of performance. Item details such as product numbers have been included to only assist the vendor to clearly understand the requirement of the HRCE.**
- viii. **Failure to submit pricing for the vast majority of the listed items may qualify for vendor disqualification at the sole discretion of the Halifax Regional Centre for Education.**
- ix. Vendors must outline the process for returning damaged or defective goods and the replacement timelines.
- x. No Back Orders will be accepted.
- xi. If the company provides is willing to provide any value additions such special discounts, online ordering facilities, etc. Kindly include more details in the relevant section of the tender form.
- xii. **It is important to note that any products that contain chemicals are required to have SDS – Safety Data Sheets. The School/HRCE Staff should be able to easily access this information either on the company website or through softcopies saved on a flash drive.**
- xiii. The successful vendor will be expected to make the HRCE aware of new product lines or alternative products which may save the HRCE money during the term of the contract. New and alternative products must be tested and approved by the Purchasing Manager.
- xiv. Purchase orders or School Credit Cards are required for all school supplies purchases.

- xv. **Repeat failure to provide items in a timely manner or continued invoicing problems will result in loss of contract.**
- xvi. The HRCE pays invoices thirty (30) days after receipt. The purchase order number must appear on all invoices.
- xvii. The proposal **must** be type written and complete using the Appendix “B” Pricing Sheets provided by the HRCE. HST must not be included in the price.
- xviii. Should schools request samples, the successful bidder will be expected to provide the samples at no cost to the HRCE and to pay for shipping charges both ways. It would be acceptable for the successful bid to bill the HRCE and refund the full amount including shipping once the goods are returned.
- xix. Prices **MUST** be proposed for the first three years of the contract and the two optional years. Price increases **SHALL** not exceed either the manufacturer’s increase, mill rate increase or the annual National Cost of Living Index (CPI) for that year. If at the discretion of the HRCE an alternate product is required, service providers **SHALL** supply the alternate at no extra cost to the HRCE. An increase in price should be informed to the buyer: dwalpola@hrsb.ca before taking effect.
- xx. **It is important the bid submission is completed in full and is compliant with the tender requirements. Incomplete/non-compliant bid submissions may be subject to disqualification at the sole discretion of the HRCE.**
- xxi. As this is a standing offer and since purchase value and quantity cannot be determined at the time of award, the overall value of the contract of the successful vendor will not be disclosed.

3.0 BIDDER DECLARES/AGREES:

3.1 Bidder Declares:

- (a) That this tender was made without collusion or fraud.
- (b) That the proposed work was carefully examined.
- (c) That the bidder is familiar with local conditions.
- (d) That contract documents and attachments were carefully examined.
- (e) That all the above were taken into consideration in preparation of this tender.

3.2 Bidder Agrees:

- (a) To enter into a contract to supply all labour, material and equipment and to do all work necessary to complete the Work as described and specified herein for the prices as per the Form of tender, Schedule of Prices, Article 3.5.
- (b) That this tender is valid for acceptance for 90 days from the time of tender closing.
- (c) That failure to enter into a formal contract and give specified documents within time required will constitute grounds for forfeiture of this agreement.
- (d) I/WE certify that the company listed herein is in good standing with all Municipal, Provincial and Federal Tax Agencies. Failure to complete this certification and maintain this status will be cause for rejection of your tender and/or cancellation of any contractual undertaking with the HRCE. We further agree with and accept the terms set out in this tender document.

Halifax Regional Centre for Education

3.1 Tender Form

**TENDER #4001
ART SUPPLIES**

FIRM _____

ADDRESS _____

E-MAIL ADDRESS _____

POSTAL CODE _____ PHONE _____ FAX _____

NAME OF PERSON SIGNING FOR FIRM _____

POSITION OF PERSON SIGNING FOR FIRM _____

I/WE, the undersigned, having carefully examined the **#4001 ART SUPPLIES** tender documents, and having read, understood, and accepted the Conditions of the tender which form part of the tender documents, hereby offer to provide the materials and service in strict accordance with the **#4001 ART SUPPLIES** documents, which form part of this tender.

I/WE, hereby agree that notification of acceptance of this bid shall be in writing and may be sent by prepaid post or fax, and if sent by prepaid post, acceptance shall be deemed to have been made on the date of mailing of such notification.

DATE

AUTHORIZED SIGNATURE

3.2 REFERENCES:

The Bidder shall furnish particulars of at least three contracts successfully completed or currently being carried to completion. The projects quoted should preferably be approximate in nature to the Works now proposed for and be of comparable or greater size.

Contact Name Phone & Email	Date	Contract Value
_____	from _____ to _____	_____
_____	from _____ to _____	_____
_____	from _____ to _____	_____
_____	from _____ to _____	_____

3.3 SUB CONTRACTORS:

The Bidder shall enter the name and address of each Sub-Contractor used in making up this Tender. Only one Sub-Contractor shall be named for each part of the work to be sublet.

Subcontractor/Suppliers/Manufacturers	Service/Material

3.4 CONTRACT PERSONNEL:

The tender shall include below, the names qualifications and previous experience of those people who will be directly involved with the contract.

Name	Position	Qualification/Experience

HRCE is directly responsible for the safety of its students and staff. Should service providers be required to work in or on school property while children are present, it is a MANDATORY HRCE REQUIREMENT that service providers assign the work to employees and/or sub-contractors who DO NOT have a CRIMINAL RECORD and who ARE NOT LISTED ON THE CHILD ABUSE REGISTRY. Failure to comply with this requirement may result in immediate contract termination.

By checking the "Agreed" box you are confirming that you understand and will abide by this mandatory HRCE requirement. **Agreed**

3.5 **SCHEDULE OF PRICES**

Bidders are to complete the electronic version of the following Appendix:

- Appendix - B – Pricing Sheets

Bidders to request electronic copies of the pricing appendix from Don Walpola, Buyer, at dwalpola@hrce.ca)

Prices **MUST** be proposed for the first three years of the contract and the two optional years. Price increases **SHALL** not exceed either the manufacturer’s increase, mill rate increase or the annual National Cost of Living Index (CPI) for that year. If at the discretion of the HRCE an alternate product is required, service providers **SHALL** supply the alternate at no extra cost to the HRCE. An increase in price should be informed to the buyer: dwalpola@hrsb.ca before taking effect.

PRICES

FIRM FOR: (Kindly indicate in the form of Yes or No)

- YEAR 1 _____
- YEAR 2 _____
- YEAR 3 _____
- YEAR 4 _____ (Optional Year)
- YEAR 5 _____ (Optional Year)

IF NO, EXPLAIN:

CATALOGUE DISCOUNT _____ % (FOR ITEMS NOT LISTED ON TENDER)

DELIVERY COSTS INCLUDED IN BID PRICES UNLESS OTHERWISE SPECIFIED

HST EXTRA, DO NOT INCLUDE IN BID

RETURN OF REJECTED/DAMAGED GOODS & REPLACEMENT TIMELINES:

SPECIAL DISCOUNTS/ONLINE ORDERING CAPABILITIES OR OTHER COMMENTS:

BIDDERS HST REGISTRATION NO. _____

3.6 **SIGNATURE:**

SIGNED

in the presence of:

Witness

CONTRACTOR

Company name

Signature of Signing Officer

Name and Title (printed)

Date

APPENDIX "A"

SAMPLE FORM OF CONTRACT

NOTE: THIS DRAFT FORM OF CONTRACT IS A VERSION THAT SHALL BE ISSUED TO OR EXECUTED BY THE SUCCESSFUL PROPONENT PURSUANT TO THE TERMS OF THIS TENDER. IT IS NOT TO BE EXECUTED AND RETURNED BY THE BIDDER AS PART OF ITS PROPOSAL.

AGREEMENT FOR SUPPLY OF SERVICES

THIS AGREEMENT made the *XX day of MONTH A.D. 2018*.

BETWEEN:

THE HALIFAX REGIONAL CENTRE FOR EDUCATION

(the "HRCE")

OF THE FIRST PART

- and -

SERVICE PROVIDER'S NAME

(the "Service Provider")

OF THE SECOND PART

RECITALS

WHEREAS the HRCE has analyzed its needs and requirements for ***ART SUPPLIES-Standing Offer***;

AND WHEREAS based on the HRCE's analysis, the HRCE prepared a detailed TENDER setting out their needs and requirements (the "TENDER or Tender"), a copy of which is incorporated and forms part of this agreement and is identified as Schedule "A" hereto.

AND WHEREAS the HRCE submitted the TENDER to a number of companies capable of providing ***ART SUPPLIES-Standing Offer***;

AND WHEREAS **SERVICE PROVIDER'S NAME** provided a detailed response to TENDER #4001 (the "Response"), a copy of which is incorporated and forms part of this agreement and is identified as Schedule "B" hereto.

AND WHEREAS **SERVICE PROVIDER'S NAME** in the Response made certain representations with respect to its capabilities.

NOW THEREFORE, in consideration of the mutual covenants contained in this Agreement, and such further valuable consideration, the sufficiency of which is acknowledged between the parties, the parties agree as follows:

SCOPE OF WORK

- 1.0 The services to be performed by the Service Provider for the HRCE are outlined in the Scope of Work, of TENDER #4001, a copy of which is attached to this Agreement as Schedule A.
- 1.1 The services outlined in Schedule A may be adjusted from time to time by mutual agreement between the HRCE and the Service Provider.

TERM

- 2.0 This Agreement shall be in effect from and including the **1st day of April, 2019 and shall continue for 3 years until 31st of March 2022, with two (2) one (1) year options for renewal at the discretion of the HRCE**, unless terminated or renewed in accordance with the terms of this Agreement.

SATISFACTORY PERFORMANCE

- 3.0 The Service Provider agrees to satisfactorily perform the services described in this Agreement and to provide such electronic reports on the services performed as may be required by the HRCE from time to time in a competent and a professional manner to the satisfaction of the HRCE, with it being understood that such satisfactory performance shall be evaluated in the sole discretion and judgement of the HRCE.

PAYMENT PROCEDURE

- 4.0 Invoices shall be submitted by the Service Provider to: **Halifax Regional Centre for Education, c/o Accounts Payable, 33 Spectacle Lake Drive, DARTMOUTH NS B3B 1X7**
- 4.1 Upon determining that the work evidences completion by the Service Provider of the portion of the Agreement to which the invoice relates, the HRCE shall cause the invoice to be paid.

WITHHOLDING PAYMENT

4.0 The HRCE shall be entitled to withhold payment to the Service Provider:

(a) Where there is unsatisfactory performance of the services to be performed by the Service Provider as described under articles 1.0, 3.0 and 5.1 of this Agreement;

(b) For any portion of the invoice which the HRCE disputes;

(c) To the extent necessary to protect the HRCE in respect of any liability for amounts required to be paid by the Service Provider pursuant to articles 8.0, 8.1, 9.0, 9.1, 9.2, 10.0, 10.1, 10.2 and 10.3 if there is a reasonable probability that such amounts or claims may be assessed or made against the HRCE; and

(d) As provided in article 11.1.

5.1 In the event of there being unsatisfactory performance by the Service Provider, then the HRCE shall notify the Service Provider of the circumstances surrounding the unsatisfactory performance of the services rendered and the Service Provider shall correct, complete and remedy all such deficiencies relating to the unsatisfactory performance of the services to be rendered within ten (10) days written notice having been given to the Service Provider by the HRCE of such deficiencies.

EXPENSES

6.0 All expenses of every nature and kind incurred in the performance of the services outlined in this Agreement shall be borne directly and solely by the Service Provider inclusive of all costs incurred by the Service Provider in hiring other employees to perform the services under this Agreement.

INDEPENDENT SERVICE PROVIDER

- 7.0 The HRCE and the Service Provider agree that the Service Provider is an independent Service Provider and not an employee of the HRCE, nor is the Service Provider a partner with the HRCE.
- 7.1 The HRCE and the Service Provider agree that any personnel supplied by the Service Provider to the HRCE shall be considered employees of the Service Provider and not employees of the HRCE.

WORKERS' COMPENSATION AND OTHER CONTRIBUTIONS

- 8.0 The Service Provider shall pay or cause to be paid any assessment or contribution required to be paid by the Service Provider in conjunction with the performance of the services to be rendered under this Agreement pursuant to the *Workers' Compensation Act* (Nova Scotia) and shall indemnify the HRCE for any amounts assessed against and paid by the HRCE as a result of the failure by the Service Provider to comply with the provisions of this article or the *Workers' Compensation Act*.
- 8.1 The Service Provider shall be responsible to deduct from the payments received from the HRCE, the amount, if any, of the Service Provider's required contributions to the Canada Pension Plan, Canadian Revenue Agency and the Employment Insurance Commission.

TAXES

- 9.0 The Service Provider shall pay and be responsible for all forms of municipal, provincial and federal income tax as may be applicable in the performance of the services to be rendered under this Agreement and for all other taxes of a similar or dissimilar nature.
- 9.1 The HRCE shall have an obligation to pay the goods and services tax on invoices submitted pursuant to article 4.0 unless the Service Provider provides identification of its goods and services tax registration number on the respective invoice and identifies the total amount of goods and services tax on the invoice.
- 9.2 In the event that the Service Provider does not invoice the HRCE for the goods and services tax, the Service Provider shall indicate on the invoice the basis upon which the Service Provider is exempt from the obligation to collect and remit the goods and services tax.

INSURANCE

- 10.0 The Service Provider agrees to obtain and maintain, for the duration of this Agreement, comprehensive general liability insurance in an amount not less than \$5,000,000.00, including but not limited to, products liability and completed operations, owners and contractors liability, endorsement, independent contractor, cross liability, employers contingent liability, personal & advertising injury liability, contractual liability, owner's and contractor's protective liability, broad form property liability for a **limit of no less than \$5,000,000 per occurrence**

- 10.1 The Service Provider agrees to obtain and maintain, for the duration of this Agreement, Professional Liability Insurance (Errors and Omissions) insurance in an amount not less than \$2,000,000.00 **(FOR CONSULTANTS ONLY)**
- 10.2 Where applicable, Automobile public liability and property damage insurance in an amount not less than Two Million Dollars (\$2,000,000) all inclusive covering the ownership, use and operation of any motor vehicles and trailers which are owned, leased or controlled by the Proponent and used in connection with this Contract.
- 10.3 Such insurance shall include blanket contractual liability.
- 10.4 Evidence of such insurance in a form acceptable to the HRCE shall be provided to the HRCE prior to the date of the commencement of this Agreement.
- 10.5 In the event of default on the part of the Service Provider to provide the above mentioned insurance prior to the commencement of the term of this Agreement, then the Service Provider shall be liable to the HRCE, and shall indemnify and save harmless the HRCE for any costs that may be incurred as identified under article 11.

INDEMNIFICATION

- 11.0 The HRCE shall indemnify and save harmless the Service Provider, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly and whether by statute or otherwise, out of any act or omission of the HRCE, its employees and agencies in the performance by the HRCE of this Agreement.
- 11.1 The Service Provider shall indemnify and save harmless the HRCE, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly and whether by statute or otherwise, out of any act or omission of the Service Provider, his employees and agencies in the performance by the Service Provider of this Agreement.
- 11.2 The above indemnification shall survive the termination of this Agreement.
- 11.3 If any third party proceedings are commenced in any court against either the HRCE or the Service Provider in respect of any matter covered by the terms of this Agreement, then such party against whom the proceedings are commenced shall immediately provide notice in writing to the other party of such proceedings.

TERMINATION

- 12.0 This agreement may be terminated by the HRCE at any time during the term, in whole or in part, in HRCE's sole discretion without cause or liability to Service Provider, by HRCE providing to Service Provider at least ninety (90) days prior written notice of such termination. Such notice shall specify both the scope and the effective date of such termination.

- 12.1 In the event that the Service Provider is incapacitated or there is some other cause which may prevent the Service Provider from performing the services prescribed or referred to in this Agreement, the determination of which shall be in the sole discretion of the HRCE, then the HRCE may terminate this Agreement immediately by way of providing written notice to the Service Provider in which case, the HRCE shall be under no obligation to the Service Provider except to pay such compensation as the Service Provider may be entitled to receive up to the time of such termination.
- 12.2 In the event of the lack of satisfactory performance by the Service Provider of the services prescribed or referred to in this Agreement, the determination of which shall be in the sole discretion of the HRCE and which shall be subject to the terms set forth under articles 5.0 and 5.1 of this Agreement, then the HRCE may terminate this Agreement immediately upon providing written notice to the Service Provider where there has not been a satisfactory correction, completion, or remedy of the deficiency within the ten (10) days set forth under article 5.1, with the HRCE being under no further obligation to the Service Provider except to pay such compensation as the Service Provider may be entitled to receive up to the time of such termination.
- 12.3 In the event that the services provided by the Service Provider under this Agreement cannot be performed due to a labour dispute, strike, or lockout which affects directly or indirectly the HRCE's operations, the Director of the department affected by this agreement shall give to the Service Provider at least 24 hours written notice by facsimile, sent to the facsimile number given by the Service Provider in this Agreement, of the HRCE's intent to suspend services under this Agreement and the effective date of suspension of services. Such written notice shall be deemed sufficient.
- 12.4 After the suspension of services, in the event that the HRCE wishes to resume the performance of services under this Agreement in the future during the term of this Agreement, the HRCE will give the Service Provider written notice of resumption of

services, the effective date to be no sooner than five (5) working days from the date of the notice of resumption of services, or such shorter period upon which the parties then may agree, for a term equivalent to the number of days remaining in the term of this Agreement together with the number of days of the suspension of services, or such shorter period as the parties may then agree. In the event that the Service Provider cannot resume services in accordance with the notice of resumption of services, this contract will be terminated forthwith.

12.5 Notwithstanding the next preceding Article, the HRCE shall not be bound by anything contained herein until the Agreement is executed by all of the parties.

Dispute Resolution

Arbitration:

13.0 By written notice by one party to the other (a "Notice of Arbitration"), all disputes arising out of this Agreement, including its interpretation, must be submitted to binding arbitration in accordance with the provisions of the Commercial Arbitration Act (Nova Scotia), subject to the following:

(a) The arbitration panel will consist of one arbitrator. If the parties fail to reach agreement on the selection of the arbitrator within 10 days following delivery of the Notice of Arbitration, any party may apply to The Supreme Court of Nova Scotia to appoint the arbitrator. The arbitrator will be qualified by education, training and industry experience to rule upon the particular dispute to be resolved.

(b) The arbitrator will be instructed that time is of the essence in the arbitration proceeding and, in any event, the arbitration award must be made within 90 days of the submission of the dispute to arbitration and within 15 days of the conclusion of any hearing, or if there is no hearing, within 15 days of the delivery of written submissions.

(c) The arbitration will take place in Halifax, Nova Scotia or such place as the parties may agree

and will be conducted in the English language.

- (d) The arbitration award will be given in writing and will be final and binding on the parties. The award will give reasons and will deal with the question of costs of the arbitration and all related matters.
- (e) The parties will keep all matters relating to the arbitration strictly confidential. The existence of the proceeding and any element of it (including any pleadings, briefs or other documents submitted or exchanged, any testimony or other oral submission in any award) will not be disclosed except to the arbitrator, the parties, their counsel and any person necessary to the conduct of the proceeding, except as may be required by law or as may be lawfully required in judicial proceedings relating to the arbitration.

CONFIDENTIALITY AND OWNERSHIP OF PROPERTY

- 14.0 All pertinent resources, information, material and papers prepared or provided by the Service Provider for the HRCE in the performance of this Agreement, shall be the sole property of the HRCE.
- 14.1 As part of the consideration required of the Service Provider under this Agreement, the Service Provider agrees not to, at any time either during the term of this Agreement or any time after the termination of this Agreement, divulge to any person, firm or corporation any information received during the course of providing services and further agrees that all such information shall be kept strictly confidential and shall not in any manner be revealed to any person without the prior written authorization of the HRCE.

COMPLIANCE WITH LAWS AND POLICIES

- 13.0 In performing the services under the terms of this Agreement, the Service Provider and its employees shall comply with all of the HRCE's policies and regulations, and as well, applicable laws, ordinances, codes and regulations of all other jurisdictions having or asserting jurisdiction over the services to be performed under the terms of this Agreement.
- 14.1 If unfamiliar with HRCE policies and regulations, the Service Provider shall request, review and abide by all pertinent HRCE policies and regulations, including but not limited to, the Code of Conduct expected of employees of the HRCE.

NON-ASSIGNABILITY

- 16.0 The Service Provider agrees not to assign, transfer, or convey, pledge or encumber this Agreement or the right, title or interest in it, or the power to execute this Agreement, or any monies due or to become due under it, without the consent in writing of the HRCE.

INCONSISTENCY

- 17.0 In the event that any term of this Agreement is inconsistent with or in violation of any provision of any law of the Province of Nova Scotia or the Dominion of Canada, then this Agreement is deemed to be amended to the extent required to avoid such inconsistency or illegality and, if any term of this Agreement is annulled, the remainder of this Agreement shall remain in full force and effect.

NOTICE

18.0 All notices, requests, demands or other communications required or permitted to be given by one party to another shall be given in writing and be personally served or delivered by prepaid registered mail addressed to such other party or delivered to such other party as follows:

To the HRCE at:

***Aaron Sullivan, Manager of Accounting & Purchasing
Halifax Regional Centre for Education
33 Spectacle Lake Drive
DARTMOUTH NS B3B 1X7***

To the Service Provider at:

18.1.1 Any notice, request, demand or other communication given by prepaid registered mail shall be deemed to have been received on the fourth business day following the date on which the notice was mailed.

18.1.2 In the event of a disruption or threatened disruption of regular mail services by strike or threatened strike, all notices shall be deemed to have been duly given if personally delivered at the above addresses.

SUCCESSORS

19.0 This Agreement shall enure to the benefit of and be binding upon, the parties to this Agreement, and their respective heirs, executors, successors and assigns.

IN WITNESS WHEREOF the parties have executed this agreement as of the day and year first above written.

SERVICE PROVIDER'S NAME	

Signing Authority Name	Date _____

Witness	

HALIFAX REGIONAL CENTRE FOR EDUCATION	

Aaron Sullivan, Manager of Accounting & Purchasing	Date _____

Witness	

CONTRACT SCHEDULE A

HRCE TENDER/RFP DOCUMENT

**(PROVIDED TO ALL BIDDERS AND ON FILE BY TENDER NUMBER AT HRCE PURCHASING
DIVISION)**

CONTRACT SCHEDULE B

CONTRACTOR'S BID RESPONSE TO TENDER

(ON FILE BY TENDER NUMBER AT HRCE PURCHASING DIVISION)

END OF SAMPLE CONTRACT

APPENDIX B - PRICING SHEETS

COMPANY NAME:

APRIL 1, 2019 to MARCH 31, 2022 ART SUPPLIES

HRCE DOES NOT GUARANTEE ANY QUANTITIES OR DOLLAR VALUE TO BE PURCHASED OVER THE TERM OF THE CONTRACT

BIDDERS MUST BE ABLE TO SUBMIT PRICING & SUPPLY THE VAST MAJORITY OF THE PRODUCTS REQUESTED

REQUEST EXCEL SPREADSHEET BY EMAIL TO: dwalpola@hrce.ca

ANY PRODUCTS CONTAINING CHEMICALS ARE REQUIRED TO HAVE SDS - SAFETY DATA SHEETS

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
Art Tissue Paper											
ART TISSUE 20X30 24/PKG APPLE GRN	PKG	1361500	388		0						
ART TISSUE 20X30 24/PKG BLACK	PKG	1361450	381		0						
ART TISSUE 20X30 24/PKG CHERRY	PKG	1361609	611		0						
ART TISSUE 20X30 24/PKG DK BLUE	PKG	1361641	363		0						
ART TISSUE 20X30 24/PKG DK GRN	PKG	1361492	337		0						
ART TISSUE 20X30 24/PKG DK PINK	PKG	1362516	448		0						
ART TISSUE 20X30 24/PKG GOLD	PKG	1361476	282		0						
ART TISSUE 20X30 24/PKG HOLLY GRN	PKG	1361518	434		0						
ART TISSUE 20X30 24/PKG LT BLUE	PKG	1361617	410		0						
ART TISSUE 20X30 24/PKG LT GRN	PKG	1361484	335		0						
ART TISSUE 20X30 24/PKG PURPLE	PKG	1361658	426		0						
ART TISSUE 20X30 24/PKG SCARLET	PKG	1361542	646		0						
ART TISSUE 20X30 24/PKG TURQUOISE	PKG	1361625	415		0						
ART TISSUE 20X30 24/PKG YELLOW	PKG	1361468	541		0						
ART TISSUE 20X30 24/PKG WHITE	PKG	1361443	578		0						
ART TISSUE 20X30 24/PKG ORANGE	PKG	1361526	498		0						
ART TISSUE 20X30 24/PKG BROWN	PKG	1361559	328		0						
ART TISSUE 12X18 ASST COL 100/PKG	PKG	1362359	421		0						
ART TISSUE 20X30 ASST COL 100/PKG	PKG	1362540	100		0						
BLEEDING ART TISSUE 50X60 MULTI COL 20/PKG	PKG	1369990	465		0						
BLEEDING ART TISSUE 12X18 MULTI COL 20/PKG	PKG	1351055	200		0						
Block printing (roller/handle/ink)											
CUTTER SPBL LINO 12/BOX I KNIFE	BOX	1160365	17		0						
CUTTER SPBL LINO 12/BOX O BROAD	BOX	1160357	10		0						
CUTTER SPBL LINO 12/BOX U BROAD	BOX	1160340	15		0						
CUTTER SPBL LINO 12/BOX V BROAD	BOX	1160332	20		0						
CUTTER SPBL LINO 12/BOX V MEDIUM	BOX	1160324	20		0						
CUTTER SPBL LINO 12/BOX V NARROW	BOX	1160316	24		0						
HANDLE SPBL LINO	EA	1161561	147		0						
INK WB 454G - LINO SPQLTY TURQ	EA	1270545	18		0						
INK WB 454G - LINO SPQUALITY RED	EA	1270461	34		0						
INK WB 454G - LINO SPQUALITY YEL	EA	1270503	23		0						
INK WB 454G - LINO SPQUALITY BE	EA	1270479	20		0						
INK WB 454G - LINO SPQUALITY BK	EA	1270453	68		0						
INK WB 454G - LINO SPQUALITY BR	EA	1270511	10		0						
INK WB 454G - LINO SPQUALITY GN	EA	1270495	16		0						
INK WB 454G - LINO SPQUALITY GOLD	EA	1270560	12		0						
INK WB 454G - LINO SPQUALITY MGTA	EA	1270552	15		0						
INK WB 454G - LINO SPQUALITY ORG	EA	1270529	10		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
INK WB 454G - LINO SPQUALITY SIL	EA	1270578	10		0						
INK WB 454G - LINO SPQUALITY VIO	EA	1270537	11		0						
INK WB 454G - LINO SPQUALITY WHT	EA	1270487	28		0						
ROLLER (SOFT RUBBER) SPBL 10CM (4")	EA	1273242	96		0						
Chalks etc...											
CHALK BRD FELT ERASER ACME 21102 125MM	EA	3010451	62		0						
CHALK CRAYOLA DUSTLESS WHITE 144/BOX	BOX	3010642	19		0						
CHALK CRAYOLA DUSTLESS YEL 144/BOX	BOX	3011152	10		0						
CHALK HOLDER PLAS/RUBB GRIP ACME	EA		10		0						
CHALK ASSORTED COLOURS 144/BOX	BOX	3011178	77		0						
Charcoals											
CHARCOALS ROUND 10/BOX	BOX	1182112	142		0						
CHARCOLAS ROUND 50/BOX	BOX	1182138	218		0						
CHARCOALS OCALDO 12/BOX ALPHA COL	BOX	1182591	138		0						
Clay, modelling - CRAYOLA Model Magic											
CLAY AIR DRY 24HR 907G WH/BL/YE/RD	BOX	1372671	50		0						
CLAY AIR DRY 24 HR 113G WH	EA	1371087	41		0						
CLAY AIR DRY 24 HR 907G WH	BOX	1371095	114		0						
Clay, modelling - 1 LB (454g)											
CLAY MODELLING BLACK	PKG	1373760	3097		0						
CLAY MODELLING BLUE	PKG	1373703	3243		0						
CLAY MODELLING BROWN	PKG	1373711	2969		0						
CLAY MODELLING GREEN	PKG	1373802	3001		0						
CLAY MODELLING GREY	PKG	1373729	2426		0						
CLAY MODELLING ORANGE	PKG	1373778	2598		0						
CLAY MODELLING RED	PKG	1373794	3093		0						
CLAY MODELLING VIOLET	PKG	1373752	2146		0						
CLAY MODELLING WHITE	PKG	1373695	4034		0						
CLAY MODELLING YELLOW	PKG	1373745	2864		0						
CLAY MODELLING 4 COL ASSORT(YEL,BLUE,GREEN,RED)	PKG	1373679	336		0						
CLAY MODELLING LT GREEN	PKG	1373810	1089		0						
CLAY MODELLING PINK	PKG	1373786	1841		0						
CLAY MODELLING IVORY	PKG	1373737	808		0						
CLAY MODELLING DK BLUE	PKG	1373828	1078		0						
CLAY MODELLING MULTI ETHNIC COLORS	PKG	1373836	973		0						
CLAY MODELLING NEON ASSORTED (G,Y,V,P)	PKG	1373687	521		0						
CLAY MODELLING NEON GREEN	PKG	1373984	275		0						
Clay											
CLAY VALLAURIS 11LBS/BX SELF HARDEN	BOX	1061225	52		0						
CLAY PLASTISIAL 90F 11LBS/BOX WH	BOX	1060797	17		0						
CLAY PLASTISIAL 90F 50LBS/BOX WH	BOX	1060805	20		0						
CLAY VALLAURIS 50LBS/BX SELF HARDEN	BOX	1061233	56		0						
Clay for FIRING											
CLAY SIAL 10F RED MST 50LBS/BX	BOX	1060904	30		0						
CLAY SIAL 25F WHITE MST 50LBS/BX	BOX	1060839	36		0						
PRE-MIXED CLAY											
CONE 06 WHITE EARTHENWARE CLAY(FOR HANDBUILDING) 20KG/BX	BOX		10		0						
CONE 06 WHITE EARTHENWARE PLASTIC TEXTURED CLAY 20KG/BX	BOX		10		0						
CONE 6 WHITE STONWARE CLAY 20KG/BX	BOX		10		0						
Cover Stock, DONVALE 8.5" X 11"											
CARDSTOCK 100/PKG WHITE SIZE 8.5 X 11"	PKG		2029		0						
CARDSTOCK 100/PKG COB BLUE SIZE 8.5 X 11"	PKG		277		0						
CARDSTOCK 100/PKG BLUE MARINE SIZE 8.5 X 11"	PKG		201		0						
CARDSTOCK 100/PKG ORANGE SIZE 8.5 X 11"	PKG		251		0						
CARDSTOCK 100/PKG RED SIZE 8.5 X 11"	PKG		385		0						
CARDSTOCK 100/PKG EMERALD SIZE 8.5 X 11"	PKG		313		0						
CARDSTOCK 100/PKG YELLOW SIZE 8.5 X 11"	PKG		380		0						
CARDSTOCK 100/PKG BLACK SIZE 8.5 X 11"	PKG		546		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
CARDSTOCK 100/PKG GOLD SIZE 8.5 X 11"	PKG		192		0						
CARDSTOCK 100/PKG PINK SIZE 8.5 X 11"	PKG		334		0						
CARDSTOCK 100/PKG GREEN LIME SIZE 8.5 X 11"	PKG		329		0						
CARDSTOCK 100/PKG VIOLET SIZE 8.5 X 11"	PKG		263		0						
Crayons WAX - CRAYOLA only											
CRAYONS CRAYOLA WAX 8/PKG	PKG		2230		0						
CRAYONS CRAYOLA WAX 16/PKG	PKG		601		0						
CRAYONS CRAYOLA WAX 24/PKG	PKG		4083		0						
CRAYONS CRAYOLA WAX 64/PKG	PKG		654		0						
CRAYONS CRAYOLA WAX 12/PKG YEL	PKG		10		0						
Crayons - PLASTIC PASTELS (See Drawing Materials)											
CRAYONS CONTE 12/BX ASSORTED	BOX	1180934	21		0						
Doilies, Paper											
PAPER DOILIES 6" (15CM) 100/PKG	PKG	1206085	237		0						
PAPER DOILIES 8" (20CM) 100/PKG	PKG	1206093	222		0						
Drawing PASTELS											
PASTELS GALLERY SQ 12/BX CLR	BOX	1170703	600		0						
PASTELS GALLERY SQ 6/BOX SANGUINE	BOX	1171057	17		0						
PASTELS GALLERY SQ 6/BOX WHITE	BOX	1171081	46		0						
PASTELS GALLERY SQ 6/BOX BLACK	BOX	1171073	83		0						
Erasers (art)											
ERASER ARTIST (51X25X22MM) 92511	EA	1180173	707		0						
ERASER KNEADED RUBBER EK01	EA	3175585	518		0						
ERASER WHITE ECON 53127	EA	3180643	9327		0						
ERASER HOLDER STAEDTLER BK 52850	EA	3180221	57		0						
ERASER REFILL STAEDTLER 525R3BK 2/BX	BOX	3180239	67		0						
Glitters etc..., (art)											
ART GLITTERS 4 OZ (112G) MULTI	PKG	1210962	298		0						
ART GLITTERS 4 OZ (112G) BE	PKG	1210913	140		0						
ART GLITTERS 4 OZ (112G) GOLD	PKG	1210939	225		0						
ART GLITTERS 4 OZ (112G) GR	PKG	1210954	153		0						
ART GLITTERS 1 LB (454G) BE	LB	1211291	28		0						
ART GLITTERS 1 LB (454G) GOLD	LB	1211267	86		0						
ART GLITTERS 1 LB (454G) GR	LB	1211309	37		0						
GLUE STICK GLITTER BUCKET / 50PCS	EA	1131952	109		0						
ART GLITTERS 4 OZ (112G) RED	PKG	1210947	147		0						
ART GLITTERS 1LB (454G) RED	LB	1211283	51		0						
ART GLITTERS 4 OZ (112G) SILV	PKG	1210921	170		0						
ART GLITTERS 1 LB (454G) SILV	LB	1211275	90		0						
Glue											
BOTTLE, PLAS/EMPTY/SPOUT/CAP 114ML	EA	1140201	308		0						
SPATULA FOR GLUE 12CM	EA	1203199	623		0						
GLUE STICK 8G AMOS	EA	1131911	2198		0						
GLUE STICK 35G AMOS	EA	1131945	5298		0						
GLUE WHITE 150 ML	EA		1949		0						
GLUE WHITE 400 ML BONDFAST 224	EA	1130038	262		0						
GLUE WHITE 950 ML ELM CHILD 60331	EA	1130525	1444		0						
GLUE GUN DUAL 11MM DT-360	EA	1192905	65		0						
GLUE GUN MINI H/T 7MM AC-160	EA	1192889	133		0						
GLUE GUN MINI L/T 7MM LT-160	EA	1192897	101		0						
GLUE STICK 20G LEPAGE 524/534	EA	1130236	910		0						
GLUE STICK 40G LEPAGE 525/535	EA	1130244	7214		0						
HOT GLUE STICKS 7X101MM PK25	PC	1192921	1415		0						
HOT GLUE STICKS 11X101MM PK25	PC	1192913	398		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
POWDER GLUE (ART PASTE) 57G99000	EA	1130475	184		0						
INK											
CHINA LIQ AQUATINT INK BLK DEMCO 908ML	BT	1244821	42		0						
Oil Pastels											
MUNGYO PASTEL SQ 12CLR 12/BOX	BOX	1170257	492		0						
MUNGYO SQUARE SOFT PASTELS 24/BOX - EACH STICK IS 10 X 10 X 66 MM	BOX	1170265	100		0						
OIL PASTELS MUNGYO 12CLR FLUOR MOP12F	BOX	1170133	467		0						
OIL PASTELS MUNGYO 12CLR METALLIC MOP12M	BOX	1170141	467		0						
OIL PASTELS SELECTUM 7MM 36CLRS 18236	BOX	1170422	268		0						
OIL PASTELS 7MM BB 12CLR 12/BOX	BOX	1171214	1020		0						
OIL PASTELS 10MM BB 12CLR 12/BOX	BOX	1171149	2599		0						
OIL PASTELS 10MM BB 12/BOX BLACK	BOX	1170596	301		0						
OIL PASTELS 10MM BB 12/BOX BLUE	BOX	1170547	105		0						
OIL PASTELS 10MM BB 12/BOX RED	BOX	1170638	95		0						
OIL PASTELS 10MM BB 12/BOX WHITE	BOX	1170539	210		0						
OIL PASTELS 10MM BB 12/BOX YELLOW	BOX	1170588	88		0						
Paint, Acrylic 454ml jar											
ACRYLIC WHITE	BT	1259068	281		0						
ACRYLIC CYAN	BT	1258904	153		0						
ACRYLIC PRIMARY YELLOW	BT	1258920	211		0						
ACRYLIC MAGENTA	BT	1258912	127		0						
ACRYLIC BLACK	BT	1259035	196		0						
ACRYLIC BRIGHT RED	BT	1258961	173		0						
ACRYLIC BRIGHT GREEN	BT	1259027	169		0						
ACRYLIC VIOLET	BT	1258987	133		0						
Paint, BLOCKS TEMPERA Sr. 57x19mm											
PAINT BLOCK REFILL TEMPERA SKIN TONE BLOCKS 6/PKG	PKG	1255470	270		0						
PAINT BLOCKS BLACK 6/PKG	PKG	1250356	368		0						
PAINT BLOCKS BLUE 6/PKG	PKG	1250232	408		0						
PAINT BLOCKS BRIGHT GREEN 6/PKG	PKG	1250448	410		0						
PAINT BLOCKS BRIGHT RED 6/PKG	PKG	1250380	457		0						
PAINT BLOCKS BRIGHT YELLOW 6/PKG	PKG	1250315	443		0						
PAINT BLOCKS BUR.UMB. 6/PKG	PKG	1250406	92		0						
PAINT BLOCKS MAUVE 6/PKG	PKG	1250349	323		0						
PAINT BLOCKS ORANGE 6/PKG	PKG	1250364	364		0						
PAINT BLOCKS WHITE 6/PKG	PKG	1250224	429		0						
TRAY FOR 6 SR SIZE STACKABLE BLOCKS	EA	1141134	1432		0						
Paint, (Finger) DEMCO 454ml (16 oz)											
FINGER PAINT DEMCO 16OZ BLACK	EA	1262294	27		0						
FINGER PAINT DEMCO 16OZ BLUE	EA	1262260	46		0						
FINGER PAINT DEMCO 16OZ BROWN	EA	1262278	25		0						
FINGER PAINT DEMCO 16OZ GREEN	EA	1262336	36		0						
FINGER PAINT DEMCO 16OZ ORANGE	EA	1262302	39		0						
FINGER PAINT DEMCO 16OZ VIOLET	EA	1262344	30		0						
FINGER PAINT DEMCO 16OZ RED	EA	1262310	44		0						
FINGER PAINT DEMCO 16OZ YELLOW	EA	1262286	50		0						
Paint, (Finger) DEMCO 908ml (32 oz)											
FINGER PAINT DEMCO 32OZ BLACK	EA	1262393	34		0						
FINGER PAINT DEMCO 32OZ BLUE	EA	1262369	37		0						
FINGER PAINT DEMCO 32OZ BROWN	EA	1262377	29		0						
FINGER PAINT DEMCO 32OZ GREEN	EA	1262435	36		0						
FINGER PAINT DEMCO 32OZ ORANGE	EA	1262401	34		0						
FINGER PAINT DEMCO 32OZ VIOLET	EA	1262443	36		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
FINGER PAINT DEMCO 32OZ RED	EA	1262419	41		0						
FINGER PAINT DEMCO 32OZ YELLOW	EA	1262385	42		0						
Paint, Tempera DEMCO 454ml (16 oz)											
TEMPERA PAINT DEMCO BLACK 16OZ	EA	1266659	34		0						
TEMPERA PAINT DEMCO ORANGE 16OZ	EA	1266147	34		0						
TEMPERA PAINT DEMCO SCARLET 16OZ	EA	1266154	64		0						
TEMPERA PAINT DEMCO LT BLUE 16OZ	EA	1266196	68		0						
TEMPERA PAINT DEMCO VIOLET 16OZ	EA	1266170	43		0						
TEMPERA PAINT DEMCO WHITE 16OZ	EA	1266642	73		0						
TEMPERA PAINT DEMCO YELLOW 16OZ	EA	1266139	52		0						
TEMPERA PAINT DEMCO BLUE CYAN 16OZ	EA	1266667	58		0						
TEMPERA PAINT DEMCO BROWN 16OZ	EA	1266220	30		0						
TEMPERA PAINT DEMCO LT GREEN 16OZ	EA	1266204	111		0						
Paint, Tempera DEMCO 908ml (32 oz)											
TEMPERA PAINT DEMCO BLACK 32OZ	EA	1266733	315		0						
TEMPERA PAINT DEMCO BLUE CYAN 32OZ	EA	1266741	322		0						
TEMPERA PAINT DEMCO BROWN 32OZ	EA	1266469	210		0						
TEMPERA PAINT DEMCO DK GREEN 32OZ	EA	1266451	234		0						
TEMPERA PAINT DEMCO ORANGE 32OZ	EA	1266386	241		0						
TEMPERA PAINT DEMCO SCARLET 32OZ	EA	1266394	332		0						
TEMPERA PAINT DEMCO LT BLUE 32OZ	EA	1266436	201		0						
TEMPERA PAINT DEMCO VIOLET 32OZ	EA	1266410	237		0						
TEMPERA PAINT DEMCO WHITE 32OZ	EA	1266725	427		0						
TEMPERA PAINT DEMCO YELLOW 32OZ	EA	1266378	359		0						
Paint, Tempera CORELLO RTU 454ml (16oz)											
CORELLO RTU PAINT 454ML NON-TOXIC CYAN BE	EA	1253764	42		0						
CORELLO RTU PAINT 454ML NON-TOXIC DK BE	EA	1253822	44		0						
CORELLO RTU PAINT 454ML NON-TOXIC GREEN	EA	1253830	30		0						
CORELLO RTU PAINT 454ML NON-TOXIC LT GREEN	EA	1254283	28		0						
CORELLO RTU PAINT 454ML NON-TOXIC MAGENTA	EA	1254085	26		0						
CORELLO RTU PAINT 454ML NON-TOXIC ORANGE	EA	1253806	22		0						
CORELLO RTU PAINT 454ML NON-TOXIC YELLOW	EA	1253780	37		0						
CORELLO RTU PAINT 454ML NON-TOXIC VIOLET	EA	1253848	20		0						
CORELLO RTU PAINT 454ML NON-TOXIC BLACK	EA	1253798	29		0						
CORELLO RTU PAINT 454ML NON-TOXIC BROWN	EA	1253772	29		0						
CORELLO RTU PAINT 454ML NON-TOXIC WHITE	EA	1253756	41		0						
CORELLO RTU PAINT 454ML NON-TOXIC RED	EA	1253814	48		0						
Paint, Tempera CORELLO RTU 908ml (32oz)											
CORELLO RTU PAINT 908ML NON-TOXIC BLACK	BT	1253897	149		0						
CORELLO RTU PAINT 908ML NON-TOXIC DK BLUE	BT	1253921	113		0						
CORELLO RTU PAINT 908ML NON-TOXIC BROWN	BT	1253871	80		0						
CORELLO RTU PAINT 908ML NON-TOXIC GREEN	BT	1253939	93		0						
CORELLO RTU PAINT 908ML NON-TOXIC LT GREEN	BT	1254267	193		0						
CORELLO RTU PAINT 908ML NON-TOXIC MAGENTA	BT	1254101	110		0						
CORELLO RTU PAINT 908ML NON-TOXIC ORANGE	BT	1253905	79		0						
CORELLO RTU PAINT 908ML NON-TOXIC PECHE	BT	1253426	70		0						
CORELLO RTU PAINT 908ML NON-TOXIC RED	BT	1253913	154		0						
CORELLO RTU PAINT 908ML NON-TOXIC TURQ	BT	1253434	96		0						
CORELLO RTU PAINT 908ML NON-TOXIC VIOLET	BT	1253947	134		0						
CORELLO RTU PAINT 908ML NON-TOXIC WHITE	BT	1253855	240		0						
CORELLO RTU PAINT 908ML NON-TOXIC YELLOW	BT	1253889	150		0						
CORELLO RTU PAINT 908ML NON-TOXIC CYAN BLUE	BT	1253863	151		0						
Paint Brushes - FLAT HOGBRISTLES for Tempera											
BRUSH - FLAT WITH HOG BRISTLES 5MM	EA	1428424	2040		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
BRUSH - FLAT WITH HOG BRISTLES 7MM	EA	1428663	100		0						
BRUSH - FLAT WITH HOG BRISTLES 8MM	EA	1428432	1732		0						
BRUSH - FLAT WITH HOG BRISTLES 10MM	EA	1428440	1755		0						
BRUSH - FLAT WITH HOG BRISTLES 11MM	EA	1428671	100		0						
BRUSH - FLAT WITH HOG BRISTLES 13MM	EA	1428689	100		0						
BRUSH - FLAT WITH HOG BRISTLES 16MM	EA	1428697	100		0						
BRUSH - FLAT WITH HOG BRISTLES 17MM (264MM HANDLE)	EA	1428457	2772		0						
BRUSH - FLAT WITH HOG BRISTLES 17MM (160MM HANDLE)	EA	1428705	100		0						
BRUSH - FLAT WITH HOG BRISTLES 22MM	EA	1428465	100		0						
BRUSH - FLAT WITH HOG BRISTLES 23MM	EA	1428713	100		0						
BRUSH - FLAT WITH HOG BRISTLES 25MM	EA	1428721	100		0						
BRUSH - FLAT WITH HOG BRISTLES 29MM	EA	1428473	100		0						
BRUSH-FLAT HOG BRISTOL-SHORT HANDLE 6MM	EA	1422286	100		0						
BRUSH-FLAT HOG BRISTOL-SHORT HANDLE 10MM	EA	1422252	100		0						
BRUSH-FLAT HOG BRISTOL-SHORT HANDLE 14MM	EA	1422260	100		0						
BRUSH-FLAT HOG BRISTOL-SHORT HANDLE 21MM	EA	1422328	100		0						
Paint Brushes - FLAT SYNTHETIC Tempera & Watercolour Paints											
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 1.5MM	EA	1427921	975		0						
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 2.5MM	EA	1427939	839		0						
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 3.5MM	EA	1427947	1071		0						
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 4.5MM	EA	1427954	876		0						
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 6.5MM	EA	1427962	769		0						
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 7MM	EA	1427970	691		0						
BRUSH - FLAT WITH WHITE SYNTHETIC BRISTLES 8.5MM	EA	1427988	887		0						
BRUSH - FLAT LINER WHITE SYNTHETIC BRISTLES 12.8MM	EA	1428051	80		0						
BRUSH - FLAT LINER WHITE SYNTHETIC BRISTLES 7.4MM	EA	1428044	80		0						
BRUSH - FLAT LINER WHITE SYNTHETIC BRISTLES 4MM	EA	1428036	80		0						
BRUSH- FLAT SOFT GRIP GOLD SYNTHETIC 3MM	EA	1422427	80		0						
BRUSH- FLAT SOFT GRIP GOLD SYNTHETIC 4MM	EA	1422435	80		0						
BRUSH- FLAT SOFT GRIP GOLD SYNTHETIC 5MM	EA	1422443	80		0						
BRUSH- FLAT SOFT GRIP GOLD SYNTHETIC 6MM	EA	1422450	80		0						
BRUSH- FLAT SOFT GRIP GOLD SYNTHETIC 7MM	EA	1422468	80		0						
BRUSH- FLAT SOFT GRIP GOLD SYNTHETIC 10MM	EA	1422476	80		0						
Paint Brushes - ROUND PORK/PONY BRISTLES for Tempera											
BRUSH-DOME ROUND WITH PORK BRISTLES 3MM	EA	1428481	50		0						
BRUSH-DOME ROUND WITH PORK BRISTLES 6MM	EA	1428507	50		0						
BRUSH-DOME ROUND WITH PORK BRISTLES 9MM	EA	1428523	50		0						
BRUSH-DOME ROUND WITH PORK BRISTLES 12MM	EA	1428531	50		0						
BRUSH - ROUND WITH PONY BRISTLES 1.5MM	EA	1428614	50		0						
BRUSH - ROUND WITH PONY BRISTLES - PK OF 12	PKG	1423185	50		0						
BRUSH - ROUND WITH PONY BRISTLES 2MM	EA	1428622	50		0						
BRUSH - ROUND WITH PONY BRISTLES - PK OF 12	PKG	1423193	50		0						
BRUSH - ROUND WITH PONY BRISTLES 2.5MM	EA	1428630	50		0						
BRUSH - ROUND WITH PONY BRISTLES - PK OF 12	PKG	1423201	50		0						
BRUSH - ROUND WITH PONY BRISTLES 3MM	EA	1428648	50		0						
BRUSH - ROUND WITH PONY BRISTLES - PK OF 12	PKG	1423219	50		0						
BRUSH - ROUND WITH PONY BRISTLES 4MM	EA	1428655	50		0						
BRUSH - ROUND WITH PONY BRISTLES - PK OF 12	PKG	1423243	50		0						
Paint Brushes - ROUND HOGBRISTLES for Tempera											
BRUSH - ROUND WITH HOG BRISTLES ETERNA 3MM	EA	1422054	1660		0						
BRUSH - ROUND WITH HOG BRISTLES ETERNA 4MM	EA	1424944	859		0						
BRUSH - ROUND WITH HOG BRISTLES ETERNA 5MM	EA	1424936	1693		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
BRUSH - ROUND WITH HOG BRISTLES ETERNA 6MM	EA	1424530	1770		0						
BRUSH - ROUND WITH HOG BRISTLES ETERNA 7MM	EA	1422062	2056		0						
BRUSH-ROUND WITH HOG BRISTLES 3MM	EA	1428739	30		0						
BRUSH-ROUND WITH HOG BRISTLES 4MM	EA	1428747	30		0						
BRUSH-ROUND WITH HOG BRISTLES 5MM	EA	1428754	30		0						
BRUSH-ROUND WITH HOG BRISTLES 6MM	EA	1428762	30		0						
BRUSH-ROUND WITH HOG BRISTLES 7MM	EA	1428770	30		0						
Paint Brushes ROUND for Kolinsky (Sable)											
BRUSH - ROUND WITH NATURAL SABLE BRISTLE 1.5MM	EA	1428374	221		0						
BRUSH - ROUND WITH NATURAL SABLE BRISTLE 2.5MM	EA	1428408	225		0						
BRUSH - ROUND WITH NATURAL SABLE BRISTLE 2MM	EA	1428382	286		0						
BRUSH - ROUND WITH NATURAL SABLE BRISTLE 3.5MM	EA		295		0						
BRUSH - ROUND WITH NATURAL SABLE BRISTLE 4MM	EA	1428416	222		0						
Paint Brushes - ROUND for Tempera & Watercolour Paints											
BRUSH - ROUND WITH SYNTHETIC BRISTLES 1MM	EA	1427632	1703		0						
BRUSH - ROUND WITH SYNTHETIC BRISTLES 2MM	EA	1427640	1374		0						
BRUSH - ROUND WITH SYNTHETIC BRISTLES 3MM	EA	1427657	1365		0						
BRUSH - ROUND WITH SYNTHETIC BRISTLES 4MM	EA	1427673	1724		0						
BRUSH - ROUND WITH SYNTHETIC BRISTLES 5MM	EA	1427681	1229		0						
BRUSH - ROUND WITH SYNTHETIC BRISTLES 6MM	EA	1427905	772		0						
BRUSH - ROUND WITH SYNTHETIC BRISTLES 7MM	EA	1427913	1510		0						
Paint Brushes - BAMBOO for Watercolour Paints & Ink											
BRUSH BAMBOO - ROUND 4MM	EA	1420199	30		0						
BRUSH BAMBOO - ROUND 6MM	EA	1420215	30		0						
BRUSH BAMBOO - ROUND 8MM	EA	1420231	30		0						
Paint Brushes - FAN for Watercolour Paints & Ink											
BRUSH - FAN, FLAT WHITE SYNTHETIC BRISTLES 35MM	EA	1428077	30		0						
BRUSH - FAN, FLAT WHITE SYNTHETIC BRISTLES 40MM	EA	1428085	30		0						
BRUSH- FAN WHITE SYNTHETIC BRISTLES - SOFT GRIP 4MM	EA	1421676	30		0						
BRUSH - FAN WHITE SYNTHETIC BRISTLES - SOFT GRIP 6MM	EA	1421684	30		0						
Paint Brushes - Other Requirements											
BRUSH - ALL PURPOSE SILK BRISTLE WOODEN HANDLE 25MM	EA	1426972	30		0						
BRUSH - ALL PURPOSE SILK BRISTLE WOODEN HANDLE 50MM	EA	1426998	30		0						
BRUSH - ERGONOMIC GRIP ANTI ROLL PK 24	EA	1420306	30		0						
BRUSH - ERGONOMIC GRIP - LENGTH 10 CM	EA	1420249	30		0						
BRUSH - ERGONOMIC GRIP - LENGTH 12CM	EA	1420256	30		0						
BRUSH - ERGONOMIC GRIP - LENGTH 15CM	EA	1420264	30		0						
BRUSH - STENCIL HOG BRISTLE WHITE	EA	1424571	30		0						
BRUSH - STENCIL HOG BRISTLE WHITE	EA	1424605	30		0						
PAINT, Oval Replacement Discs Trays/Plates/Watercolors											
WATERCOLOURS (PLASTIC BOX W/LID) 8COL	EA	1257674	1302		0						
BLACK00808 TEMPERA OVAL DISC, PRANG	EA	1257724	402		0						
BLUE00805 TEMPERA OVAL DISC, PRANG	EA	1257690	630		0						
BROWN00807 TEMPERA OVAL DISC, PRANG	EA	1257708	412		0						
GREEN00804 TEMPERA OVAL DISC, PRANG	EA	1257757	560		0						
ORANGE00802 TEMPERA OVAL DISC, PRANG	EA	1257732	519		0						
RED00801 TEMPERA OVAL DISC, PRANG	EA	1257740	508		0						
VIOLET00806 TEMPERA OVAL DISC, PRANG	EA	1257765	479		0						
YELLOW00803 TEMPERA OVAL DISC, PRANG	EA	1257716	648		0						
PAINT SET, TEMPERA DISC 12CLRS	SET	1250836	675		0						
PAINT SET, TEMPERA DISC 8CLRS WASHABLE 80525	SET	1250091	556		0						
Plastic PALETTES											
PLASTIC TRAY BB 6-HOLES FOR BLOCK 57MM	EA	1141134	882		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
PLASTIC TRAY ROUND (10 CAV) 17CM	EA	1140953	1173		0						
Specialty Paper & Pads Watercolour / Tracing / Rice / Finger Paint											
WATERCOLOUR PADS 300 G/M2 SIZE - 9 X 12	PAD	1500164	15		0						
WATERCOLOUR PADS 300 G/M2 SIZE - 11 X 15	PAD	1500172	15		0						
WATERCOLOUR PADS 300 G/M2 SIZE - 12 X 18	PAD	1500180	15		0						
WATERCOLOUR PADS 300 G/M2 SIZE - 18 X 24	PAD	1500198	15		0						
RICE PAPER 45CM X 25M 5825 FC302-101	ROL	1355825	17		0						
TRACING PAPER 28 X 36CM 525T 50SHEETS/PAD	PAD	1500099	236		0						
SKETCHBOOK 8.5 X 11" 100 SHEETS 5570	EA	1351774	224		0						
FINGER PAINT PAPER WH 28X41CM 100SH GLOSS	PKG	1362680	163		0						
FINGER PAINT PAPER WH 41X56CM 100SH/PKG GLOSS	PKG	1362698	97		0						
Pencils (art)											
COLOURED PENCILS CRAYOLA 24/BOX	BOX	3140688	3674		0						
DRAWING PENCIL, 2H NB7070	EA	1181023	1922		0						
DRAWING PENCIL, TURQUOISE 2H 375	EA	1182492	381		0						
DRAWING PENCIL, TURQUOISE -HB 375	EA	1182534	160		0						
DRAWING PENCIL, TURQUOISE -2B 375	EA	1182542	458		0						
DRAWING PENCIL, TURQUOISE -4B 375	EA	1182567	831		0						
DRAWING PENCIL, TURQUOISE -6B 375	EA	1182583	906		0						
DRAWING PENCIL, -6B NB7070	EA	1182773	2055		0						
COLOURED PENCILS PRANG 3.3MM 12/BOX	BOX	3140944	239		0						
DRAWING PENCIL, -2B NB7070	EA	1182815	2175		0						
DRAWING PENCIL, -4B NB7070	EA	1182799	2298		0						
PENCIL, LEARNER TRIANGULAR 4MM HB 12/BOX	BOX		62		0						
Pipe Cleaners											
PIPE CLEANERS 15CM ASSORTED COLOURS 100/BOX	BOX	1200989	1421		0						
PIPE CLEANERS 15CM WHITE 100/BOX	BOX	1203595	391		0						
PIPE CLEANERS 30CM ASSORTED COLOURS 100/BOX	BOX	1200864	2295		0						
Plaster											
PARICRAFT (PLASTER STRIPS) 5 LB	PKG	1202357	60		0						
PARICRAFT (PLASTER STRIPS) 20 LB	PKG	1202282	175		0						
LIQUITEX GESSO 3.79L	EA	1007640	22		0						
PLASTER FOR MOULDING (PLASTER OF PARIS) 5 LB	EA	1202506	71		0						
Plates for ART											
CARDBOARD PLATES 150MM 100/PKG	PKG	1201094	561		0						
CARDBOARD PLATES 230MM 40/PKG	PKG	1201136	193		0						
PAPER PLATES (WHITE) 230MM 100/PKG	PKG	1206044	1968		0						
POLYSTYRENE PRINTING PLATE 12/BOX (23X30CM) SCF	BOX	1203967	198		0						
Rulers											
STAINLESS RULER 60CM	EA	3310042	85		0						
STAINLESS RULER 45CM	EA	3310034	70		0						
STAINLESS RULER 30CM	EA	3310018	350		0						
PLASTIC FLEXIBLE RULER ACME40830 30CM	EA	3310513	3134		0						
Sand (coloured) for CRAFT											
CRAFT SAND BEIGE 200G 4535	BT	1206242	63		0						
CRAFT SAND BLACK 200G 4524	BT	1206267	34		0						
CRAFT SAND DK BLUE 200G 4526	BT	1206234	29		0						
CRAFT SAND GREEN 200G 4528	BT	1206325	50		0						
CRAFT SAND LT BLUE 200G 4525	BT	1206226	46		0						
CRAFT SAND ORANGE 200G 4540	BT	1206275	41		0						
CRAFT SAND PINK 200G 24521	BT	1206309	48		0						
CRAFT SAND PURPLE 200G 6291	BT	1206291	49		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
CRAFT SAND RED 200G 14521	BT	1206317	36		0						
CRAFT SAND WHITE 200G 4523	BT	1206218	55		0						
CRAFT SAND YELLOW 200G 14529	BT	1206259	44		0						
Scissors											
ROUND SCISSORS 5" 40005	EA	1121359	2071		0						
CLIP POINT SCISSORS 6" 11239	EA	1120690	81		0						
SHARP SCISSORS 7" BB66S-7	EA	1120732	1159		0						
ROUND SCISSORS 4 3/4" BB805B-475	EA	1121151	374		0						
SHARP SCISSORS 5 1/4" BB85S-525	EA	1121136	1059		0						
ROUND SCISSORS 5 1/4" BB85B-525	EA	1120658	517		0						
ROUND SCISSORS LEFT HANDED 5 1/4" BB85LH525	EA	1120054	122		0						
SHARP SCISSORS 6 1/2" BB81S-650	EA	1120781	954		0						
SHARP SCISSORS LEFT HANDED 6 1/2" BB36LH650	EA	1121193	65		0						
SHARP BENT SCISSORS 8" BB78S-8	EA	1120393	114		0						
LEFT HANDED SCISSORS 8 1/2" BB 38LH-850	EA	1121201	104		0						
Silk Screening(Screen Printing) Supplies for TISSUE											
WOODEN FRAME (WITH BASE) 25 x 36cm	EA	1480037	85		0						
SQUEEGEE PLASTIC HANDLE 22.5 cm	EA	1480326	50		0						
SILK SCREEN DRAWING LIQUID	EA	1480854	15		0						
SILK SCREEN FILLER	EA	1480292	15		0						
SILK SCREEN MASK	EA	1480862	15		0						
SILK SCREENING FABRIC 107 x 91 CM	EA	1480359	15		0						
TRANSPARENT EXTENDER FOR SCREEN INK 237ML	EA	1480557	15		0						
SPBALL TISSUE SILKSCREENING FABRIC INK RED	EA	1480680	41		0						
SPBALL TISSUE SILKSCREENING FABRIC INK BLUE	EA	1480698	40		0						
SPBALL TISSUE SILKSCREENING FABRIC INK YELLOW	EA	1480722	26		0						
SPBALL TISSUE SILKSCREENING FABRIC INK BLACK	EA	1480672	71		0						
SPBALL TISSUE SILKSCREENING FABRIC INK WHITE	EA	1480805	40		0						
SPBALL TISSUE SILKSCREENING FABRIC INK BROWN	EA	1480706	12		0						
SPBALL TISSUE SILKSCREENING FABRIC INK GREEN	EA	1480714	23		0						
SPBALL TISSUE SILKSCREENING FABRIC INK ORANGE	EA	1480730	19		0						
SPBALL TISSUE SILKSCREENING FABRIC INK VIOLET	EA	1480748	19		0						
Silk Screening(Screen Printing) Supplies for PAPER											
SPBALL PAPER SILKSCREENING INK BLACK	EA	1480474	38		0						
SPBALL PAPER SILKSCREENING INK WHITE	EA	1480508	24		0						
SPBALL PAPER SILKSCREENING INK YELLOW	EA	1480482	24		0						
SPBALL PAPER SILKSCREENING INK BLUE	EA	1480490	23		0						
SPBALL PAPER SILKSCREENING INK RED	EA	1480524	31		0						
SPBALL PAPER SILKSCREENING INK GREEN	EA	1480532	25		0						
SPBALL PAPER SILKSCREENING INK ORANGE	EA	1480540	17		0						
SPBALL PAPER SILKSCREENING INK MAGENTA	EA	1480516	23		0						
Stumps for Blending											
STUMPS 6MM X 153MM STUMP FC110-B2	EA	1182401	1929		0						
STUMPS 12MM X 157MM STUMP FC110-B5	EA	1182419	1174		0						
Tools											
EMBOSSING TOOL SET (METAL) 4/SET 70330S	SET	1340025	54		0						
STOVEPIPE WIRE 19GAUGE BLACK 15M	EA	1205087	460		0						
ENGRAVING ALUMINIUM B/B (.05MM) 9.5X14.5" 50SHT/PKG	PKG	1200104	33		0						
PLIER, ELECTRICIAN 17.8CM 420/30034	EA	1340785	46		0						
PLIER, SIDE CUTTER 15CM 409/30036	EA	1340819	52		0						
MODELLING CLAY TOOL PLASTIC SET/7BB	SET	1209220	86		0						
GALVANIZED WIRE 14GAUGE 50'/ROLL	ROL	1205954	103		0						
GALVANIZED WIRE 16GAUGE 50'/ROLL	ROL	1205962	110		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
GALVANIZED WIRE 18GAUGE 100'/ROLL	ROL	1205970	150		0						
Varnish / Gesso											
POLYMER GLOSSY VARNISH B/B 454ML	BT	1261353	21		0						
POLYMER GLOSSY VARNISH B/B 1L	BT	1261460	42		0						
POLYMER GLOSSY VARNISH B/B 2L	BT	1261478	22		0						
GESSO BB 473ML	BT	1200526	45		0						
GESSO BB 946ML	BT	1200518	147		0						
Miscellaneous CRAFT Supplies											
BEADS, PLASTIC 6 X 9MM 1000/PKG	PKG	2310191	777		0						
BUTCHER'S ROPE 1LB (454G) 4R1	EA	1150218	30		0						
BUTTONS, ANIMAL FACE 70/PKG	PKG	1201458	104		0						
BUTTONS, CRAFT ASSORTED 1/2LB 8 OZ	EA	1203777	241		0						
CANVAS BOARD 10X14" D100	EA	1380872	2540		0						
CONSTRUCTION PAPER ASST 45 X 61 CM 50/PKG	PKG	1353671	210		0						
CONSTRUCTION PAPER ASST 30 X 45 CM 50/PKG	PKG	1353416	422		0						
COTTON BALLS, ABSORBENT WHITE 300/PKG	PKG	1201037	955		0						
CUBE, STYROFOAM WHITE 4X4X4	EA	1490168	58		0						
FEATHERS, ASSORTMENT 1 OZ (28G) 259990	OZ	1202431	662		0						
FELT 23X30CM (9X12") ASSORTED COLOURS 100/PKG	PKG	1302181	134		0						
FOAM RUBBER 9X12 ASSORTED 10/PKG	PKG	1205905	239		0						
FUN TAK ADHESIVE PASTE 50G LEPAGE NO SUB	EA	1130210	1777		0						
HOLE REINFORCEMENTS SELF ADHESIVE 560/PKG	PKG	3202025	65		0						
JUTE ROPE NATURAL (2PLY) 354G 495'	ROL		51		0						
K TONGUE DEPRESSORS JR 250/BOX	BOX	1200013	404		0						
KNIFE, RETRACTABLE (SHINE MET) 826/SX30	EA	1160431	586		0						
PAPER DOLLS 40/PKG 26 CM	PKG	1208792	53		0						
PEN LETTERING SET (8" NIBS & 2 PENHOLDERS)	EA	1410570	10		0						
POMPONS ASSORTED GLITTER 100/PKG	PKG	1207596	1124		0						
PUSH PINS PLASTIC ASSORTED 100/BOX 58444	BOX	3172137	166		0						
PUSH PINS PLASTIC CLEAR 100/BOX 58327	BOX	1202605	110		0						
STAMP PAD - GIANT 4/SET 18 CM (FOR FOAM SHAPES)	SET	2118362	30		0						
STIR STICKS FOR COFFEE 1000/BOX	BOX	1200260	698		0						
TOOTHPICKS COLOR ROUND 250/BOX	BOX	1201102	433		0						
TOOTHPICKS NATURAL FLAT 650/BOX	BOX	1201128	420		0						
TWINE, WHITE 20 PLY 1.13KG/ROLL	ROL	1150200	10		0						
TWINE, WHITE 4 PLY 1.13KG/ROLL	ROL	1153014	14		0						
UTILITY KNIFE BLADE (SMALL) 10 SX9T	EA	1161306	142		0						
WIGGLY EYES OVAL (ASSORTED) 100/PKG	PKG	1206077	571		0						
WIGGLY EYES ROUND (ASSORTED) 100/PKG	PKG	1201235	2579		0						
WOODSIES WOOD SHAPES 330/BOX	BOX	1202480	16		0						
WOODSIES WOOD SHAPES 990/BOX	BOX	1202498	10		0						
HIGH SCHOOL ART PROGRAM SUPPLIES											
Assorted Classpacks											
COLOURING PENCILS, PRANG 3.3MM. 82408 288/box	BOX	3140977	15		0						
COLOURED PENCILS, CRAYOLA 68-8024 240/box	BOX	3140712	48		0						
WAX CRAYON PRANG REG 800 32350	PKG	3141009	10		0						
WAX CRAYON, PRANG LARGE RD 400 (8assorted Colours)	PKG	3141017	10		0						
Paint, Handy Art Tempera, liquid											
TEMPERA CORELLO 3600ML WHITE	BT	1253954	26		0						
TEMPERA CORELLO 3600ML YELLOW PRIMARY	BT	1253988	21		0						
TEMPERA CORELLO 3600ML ORANGE	BT	1254002	10		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
TEMPERA CORELLO 3600ML RED	BT	1254010	21		0						
TEMPERA CORELLO 3600ML MAGENTA	BT	1254127	10		0						
TEMPERA CORELLO 3600ML BLUE CYAN	BT	1253962	12		0						
TEMPERA CORELLO 3600ML TURQUOISE	BT	1253459	10		0						
TEMPERA CORELLO 3600ML VIOLET	BT	1254044	10		0						
TEMPERA CORELLO 3600ML GREEN	BT	1254036	10		0						
TEMPERA CORELLO 3600ML BROWN	BT	1253970	10		0						
TEMPERA CORELLO 3600ML BLACK	BT	1253996	16		0						
TEMPERA CORELLO 908ML WHITE	BT	1253855	19		0						
TEMPERA CORELLO 908ML YELLOW PRIMARY	BT	1253889	10		0						
TEMPERA CORELLO 908ML ORANGE	BT	1253905	10		0						
TEMPERA CORELLO 908ML RED	BT	1253913	23		0						
TEMPERA CORELLO 908ML MAGENTA	BT	1254101	10		0						
TEMPERA CORELLO 908ML BLUE CYAN	BT	1253863	17		0						
TEMPERA CORELLO 908ML TURQUOISE	BT	1253434	10		0						
TEMPERA CORELLO 908ML VIOLET	BT	1253947	12		0						
TEMPERA CORELLO 908ML GREEN	BT	1253939	16		0						
TEMPERA CORELLO 908ML BROWN	BT	1253871	10		0						
TEMPERA CORELLO 908ML BLACK	BT	1253897	24		0						
TEMPERA CORELLO 454ML COPPER	BT	1253384	16		0						
TEMPERA CORELLO 454ML YELLOW PRIMARY	BT	1253780	10		0						
TEMPERA CORELLO 454ML ORANGE	BT	1253806	10		0						
TEMPERA CORELLO 454ML RED	BT	1253814	10		0						
TEMPERA CORELLO 454ML MAGENTA	BT	1254085	10		0						
TEMPERA CORELLO 454ML BLUE CYAN	BT	1253764	10		0						
TEMPERA CORELLO 454ML TURQUOISE	BT	1253418	10		0						
TEMPERA CORELLO 454ML VIOLET	BT	1253848	10		0						
TEMPERA CORELLO 454ML GREEN	BT	1253830	10		0						
TEMPERA CORELLO 454ML BROWN	BT	1253772	10		0						
TEMPERA CORELLO 454ML BLACK	BT	1253798	10		0						
TEMPERA CORELLO 454ML GOLD	BT	1253392	38		0						
TEMPERA CORELLO 454ML COPPER	BT	1253384	37		0						
TEMPERA CORELLO 454ML SILVER	BT	1253376	42		0						
Paint, Fun Stuff Quality Tempera block											
TEMPERA BLOCK RED BRIGHT 6/PKG	EA		67		0						
TEMPERA BLOCK CRIMSON 6/PKG	EA		118		0						
TEMPERA BLOCK ORANGE 6/PKG	EA		34		0						
TEMPERA BLOCK YELLOW BRIGHT 6/PKG	EA		59		0						
TEMPERA BLOCK YELLOW LEMON 6/PKG	EA		113		0						
TEMPERA BLOCK GREEN LEAF 6/PKG	EA		130		0						
TEMPERA BLOCK GREEN BRIGHT 6/PKG	EA		57		0						
TEMPERA BLOCK GREEN VIRIDIAN 6/PKG	EA		50		0						
TEMPERA BLOCK TURQUOISE 6/PKG	EA		219		0						
TEMPERA BLOCK BLUE BRIGHT 6/PKG	EA		62		0						
TEMPERA BLOCK VIOLET 6/PKG	EA		111		0						
TEMPERA BLOCK BURNT SIENNA 6/PKG	EA		55		0						
TEMPERA BLOCK BURNT UMBER 6/PKG	EA		55		0						
TEMPERA BLOCK BLACK 6/PKG	EA		51		0						
TEMPERA BLOCK WHITE 6/PKG	EA		62		0						
Paint, Art Noise Academic Acrylic W/Pump											
PUMP DISPENSER FOR GOUACHE 38-400	EA	1380245	94		0						
PAINT ACRYLIC 2 L BLACK	BT	1259423	69		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
PAINT ACRYLIC 2 L OCHRE YELLOW	BT	1259449	24		0						
PAINT ACRYLIC 2 L BRILLIANT GREEN	BT	1259415	30		0						
PAINT ACRYLIC 2 L MAGENTA	BT	1259308	26		0						
PAINT ACRYLIC 2 L ORANGE	BT	1259340	30		0						
PAINT ACRYLIC 2 L CYAN	BT	1259290	64		0						
PAINT ACRYLIC 2 L MAGENTA	BT	1259308	32		0						
PAINT ACRYLIC 2 L PRIMARY YELLOW	BT	1259316	65		0						
PAINT ACRYLIC 2 L VIOLET	BT	1259373	36		0						
PAINT ACRYLIC 2 L WHITE	BT	1259456	93		0						
Watercolour Paint Sets											
WATELCOLOR TUBE PENTEL HTW-12 12/set	SET	1250141	305		0						
Paper, General Art, Bulk Packs											
NEWSPRINT WHITE 23X30CM 500/pkg	PKG	1357706	1004		0						
NEWSPRINT WHITE 30X45CM 500/pkg	PKG	1357714	74		0						
NEWSPRINT WHITE 45X61CM 500/pkg	PKG	1357722	60		0						
NEWSPRINT WHITE 61X91CM 500/pkg	PKG	1357730	26		0						
CARTRIDGE PAPER 50LB REG 23X30CM 100/pkg	PKG	1352756	951		0						
CARTRIDGE PAPER 50LB REG 30X45CM 100/pkg	PKG	1352764	950		0						
CARTRIDGE PAPER 50LB REG 45X61CM 100/pkg	PKG	1352772	231		0						
CARTRIDGE PAPER 50LB REG 61X91CM 100/pkg	PKG	1352780	65		0						
CARTRIDGE PAPER 75LB BB 45X61CM 100/pkg	PKG	1352822	453		0						
KRAFT BROWN PAPER ROLL BASE 30 366M X 91.4CM	ROL	3271467	24		0						
KRAFT WHITE PAPER ROLL BASE 30 366M X 45.7CM	ROL	1352236	22		0						
KRAFT WHITE PAPER ROLL BASE 40 274M X 91.4CM	ROL	1352277	22		0						
KRAFT WHITE PAPER ROLL BASE 40 274M X 122CM	ROL	1352293	22		0						
KRAFT WHITE PAPER ROLL BASE 60 183M X 76.2CM	ROL	1352301	22		0						
KRAFT WHITE PAPER ROLL BASE 60 183M X 91.4CM	ROL	1352319	22		0						
ALL PURPOSE WHITE BOND PAPER ROLL 22.8M X 91CM	ROL	1351915	43		0						
MANILLA PAPER 45X61CM 100/pkg (18X24")	PKG	1358548	342		0						
MANILLA PAPER 100/pkg (12X18")	PKG	1358555	538		0						
WATERCOLOR PAPER 185G 56X76CM 285375 25/pkg	PKG	1359884	84		0						
CARDBOARD MAYFAIR - WHITE FINCH 130M 100/pkg	PKG	3100187	124		0						
CARDBOARD BRILLO BLACK 130M 100/pkg	PKG		10		0						
CARDBOARD BRISTOL WHITE 180M 100/pkg	PKG	3105418	131		0						
CARDBOARD BRISTOL BLACK 180M 100/pkg	PKG	3105483	137		0						
CARDBOARD BRISTOL ASSORTED 180M 100/pkg	PKG	3100138	75		0						
CARDBOARD CARIBOU WHITE 4P 100/pkg	PKG	3105194	10		0						
PRINTING PAPER SUBI 23X30CM BP9 100/pkg	PKG	1350644	34		0						
Drawing Materials											
CHARCOAL ROUND BB 50/box	BOX	1182138	218		0						
PENCIL DRAWING 2H NB7070	EA	1181023	1922		0						
PASTELS, CONTE SQ BLACK 2B 50153 12/box	BOX	1180926	19		0						
PASTELS, CONTE SQ BLACK HB 50152 12/box	BOX	1180900	10		0						
PASTELS, CONTE SQ SANGUINE 50136 12/box	BOX	1180801	15		0						
PASTELS, CONTE SQ WHITE 2B 50143 12/box	BOX	1180884	11		0						
PASTELS, CONTE SQ WHITE HB 50141 12/box	BOX	1180868	20		0						
PENCIL SQUARELL STAEDLER 12CLR 156SB12	PKG	3320090	17		0						
PENCIL SQUARELL STAEDLER 24CLR 156SB24	PKG	3320108	60		0						
ERASER, ARTIST 51X25X22MM 92511	EA	1180173	138		0						
PENHOLDER SPEEDBALL PLAST 9451	EA	1412055	183		0						
PEN, DRAWING FOR 9451 F 56-9406 12/box	BOX	1411859	53		0						
PEN, DRAWING FOR 9451 XF 512-9412 12/box	BOX	1411891	43		0						

Description	Unit	Example - For Reference Only - Brault & Bouthillier Product #	Estimated Quantity	Unit Price	Price X Quantity = Value	Proposed Item a direct match Y/N	Proposed Product Number	Proposed Item/Brand	Proposed Item Description	Proposed Unit of Measurement	Other Details
PASTELS, OIL MUNGYO 12CLR MOPSI12	BOX	1170166	80		0						
PASTELS, OIL MUNGYO 24CLR MOPSI24	BOX	1170190	255		0						
SHARPENER, POCKET METAL BX10 53-207	BOX	3020153	94		0						
PEN, FELT TREND F BLACK 81170	EA	3298452	1312		0						
PEN, FELT FINELINER F BLACK SWPP	EA	3294303	873		0						
MARKER, SHARPIE A F 1.0MM BLACK 30001	EA	3297116	4478		0						
MARKER, SHARPIE A XF 0.3MM BLACK 37001	EA	3290889	4403		0						
DRAWING SQUARE PASTELS GALLERY 12CLR C-12A	BOX	1170109	10		0						
DRAWING SQUARE PASTELS GALLERY 24CLR C-24A	BOX	1170117	38		0						
COLOUR PENCIL, PRANG 3.3MM 8CLR 22080	PKG	3140936	10		0						
COLOUR PENCIL, PRANG 3.3MM 36CLR 22360	PKG	3140969	34		0						
PENCIL DRAWING B NB7070	EA	1181007	485		0						
PENCIL DRAWING HB NB7070	EA	1182765	452		0						
Inks, Drawing											
INK CHINA SPEEDBALL 2OZ 3338	BT	1244805	33		0						
INK CHINA SPEEDBALL 16OZ 3378	BT	1244813	33		0						
INK COLOREX 45ML YELLOW PRIMARY 341059	BT	1241561	10		0						
INK COLOREX 45ML CARMINE RED 341011	BT	1241223	11		0						
INK COLOREX 45ML MAGENTA 341060	BT	1241579	10		0						
INK COLOREX 45ML BLUE COB 341004	BT	1241215	15		0						
INK COLOREX 45ML BLACK IVORY341002	BT	1241306	10		0						
INK COLOREX 45ML WHITE 341002	BT	1240498	10		0						
INK COLOREX 45ML VIOLET 341046	BT	1241546	10		0						
INK COLOREX 45ML ORANGE 341025	BT	1241348	10		0						
Miscellaneous Art Supplies											
ERASER, KNEADED RUBBER 525G20	EA	3175585	203		0						
TRAY PLASTIC (10hollows) ROUND W/COVER FC404-7	EA	1140979	251		0						
PROTECTIVE PLATE OPAQUE 9X12 54234	EA	3174430	52		0						
PROTECTIVE PLATE OPAQUE 12X18 54235	EA	3174448	10		0						
PROTECTIVE PLATE OPAQUE 18X24 54236	EA	3174455	10		0						
FIXATIVE MATTE RETOUCH KRYLON 315G 1306	EA	1201342	12		0						
Clay - Air Dry, Paintable											
MODELLING CLAY, AIR-HARDENING WHITE 1KG 86	EA	1372325	272		0						
MODELLING CLAY, AIR-HARDENING TERRA COTTA 1KG 89	EA	1372333	100		0						
Glues & Tape											
RUBBER CEMENT ELMER'S 120ML 61518N	BT	1130137	33		0						
MOD PODGE GLOSS 8OZ/237ML CS11201	BT	1200575	22		0						
MOD PODGE GLOSS 16OZ/473ML CS11202	BT	1203645	43		0						
MOD PODGE GLOSS 32OZ/946ML CS11203	BT	1203751	42		0						
MASKING TAPE 18MMX55M 3M 2311/231	EA	3390515	830		0						
MASKING TAPE CLR BLACK 18MM X55M	EA	3391901	340		0						
Pads, Assorted											
PAD TRACING PAPER 23X30CM 50sheets 525T	PAD	1500081	129		0						
PAD, CARTRIDGE (sketch book) 9X12 24sheets SPI BB	EA	3370368	216		0						
PAD DRAWING INT'L 9X12 100sheets BB	EA	1500008	36		0						
Canvas, Stretched & Canvas Panels											
CANVAS BOARD 10X14 D100	EA	1380872	2540		0						
CANVAS BOARD 10X14 D100 24/PKG	PKG	1380872	283		0						
CANVAS COTTON 15/8X 9X12 FRAME2015	EA	1381300	277		0						
CANVAS COTTON 15/8X10X14 FRAME2016	EA	1381318	170		0						
CANVAS COTTON 15/8X12X16 FRAME2019	EA	1381334	240		0						
CANVAS COTTON 15/8X14X18 FRAME2021	EA	1381359	165		0						

APPENDIX C

Halifax Regional Centre for Education

School Directory - 2018-2019

Visit our web site at www.hrce.ca



HRCE School Directory 2018-2019

A.J. Smeltzer Junior High

46 Prince St
Lower Sackville NS B4C 1L1
Board District: 8

Grades: 06-08 **T:** (902) 864-6846 **F:** (902) 864-6852
P: Adam Griffin
VP: Gary Miller
Sec: A. Kelly Quenneville

E-Mail: ajs@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Admiral Westphal Elementary

6 Fourth St
Dartmouth NS B2X 3A5
Board District: 3

Grades: PR-06 **T:** (902) 435-8305 **F:** (902) 435-1749
P: Shelley Scribner
VP: Wade MacDonald
Sec: Karen Cunningham

E-Mail: awes@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Alderney Elementary

2 Penhorn Dr
Dartmouth NS B2Y 3K1
Board District: 3

Grades: PR-06 **T:** (902) 464-2040 **F:** (902) 464-2686
P: Stephanie Lockhart
VP: Laura Anne Dunn
Sec: Mary Cross

E-Mail: alderney@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Ash Lee Jefferson Elementary

10 Lockview Rd
Fall River NS B2T 1J1
Board District: 1

Grades: PR-06 **T:** (902) 860-4163 **F:** (902) 860-4191
P: Lynn Mills
VP: Jennifer Cholock
Sec: Helen Eisenhauer

E-Mail: aljs@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Astral Drive Elementary

236 Astral Dr
Dartmouth NS B2V 1B8
Board District: 2

Grades: PR-06 **T:** (902) 462-8500 **F:** (902) 462-8600
P: Ken MacDonald
VP: Tanya MacNeil
Sec: Dianna Dalrymple

E-Mail: ade@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Astral Drive Junior High

238 Astral Dr
Dartmouth NS B2V 1B8
Board District: 2

Grades: 07-09 **T:** (902) 462-8700 **F:** (902) 462-6047
P: Paul Mason
VP: Chris MacLellan
Sec: Kelly Eaglestone

E-Mail: adjh@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Atlantic Memorial - Terence Bay Elementary (Atlantic Memorial)

3591 Prospect Rd
Shad Bay NS B3T 1Z3
Board District: 6

Grades: PR-05 **T:** (902) 852-2166 **F:** (902) 852-5514
P: Shelly Smith
VP: Monica Stoloiv
Sec: Janet Blackburn

E-Mail: amtb@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Atlantic Memorial - Terence Bay Elementary (Terence Bay)

1714 Lower Prospect Rd
Terence Bay NS B3T 1Y6
Board District: 6

Grades: PR-05 **T:** (902) 852-2166 **F:** (902) 852-5514
P: Shelly Smith
VP: Monica Stoloiv
Sec: Janet Blackburn

E-Mail: amtb@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Atlantic View Elementary

3391 Lawrencetown Rd
Lawrencetown NS B2Z 1R5
Board District: 1

Grades: PR-06 **T:** (902) 464-5245 **F:** (902) 464-5246
P: Nancy Liberatore
VP: Jacqueline Broussard
Sec: Bernadette Robicheau

E-Mail: atvs@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Auburn Drive High

300 Auburn Dr
Cole Harbour NS B2W 6E9
Board District: 2

Grades: 10-12 **T:** (902) 462-6900 **F:** (902) 462-6950
P: Karen Hudson
VP: Greg White/Lee Anne Amaral
Sec: Mary McCurdy / Jennifer Johns

E-Mail: adhs@hrsb.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Basinview Drive Community School

273 Basinview Dr
Bedford NS B4A 3X8
Board District: 7

Grades: PR-05 **T:** (902) 832-8450 **F:** (902) 832-8461
P: Ken Marchand
VP: Janice Wells
Sec: Michelle MacFarlane

E-Mail: bdcsh@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Beaver Bank-Kinsac Elementary

28 Kinsac Rd
Beaver Bank NS B4G 1C5
Board District: 8

Grades: PR-06 **T:** (902) 864-6805 **F:** (902) 864-6809
P: Kelly Clarke
VP: Candra Kaiser
Sec: Tamara MacLellan

E-Mail: bbks@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Beaver Bank-Monarch Drive Elementary

38 Monarch Dr
Beaver Bank NS B4E 3A5
Board District: 8

Grades: PR-06 **T:** (902) 864-7540 **F:** (902) 864-7543
P: Ruth Bond
VP: Christine Fryer Richardson
Sec: Angel Ryan / Victoria Wiesner

E-Mail: bbmon@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Bedford and Forsyth Education Centres (Bedford Campus)

426 Rocky Lake Dr
Bedford NS B4A 2T5
Board District: 7

Grades: 10-12 **T:** (902) 832-8630 **F:** (902) 832-8409
P: Jenny-Kate Hadley
VP: Joanne Rushton/Jamie Taylor
Sec: Patricia Bartlett

E-Mail: bfec@hrce.ca
Family: BFEC
Bus Cluster: 2
Admin Unit: 4

Bedford and Forsyth Education Centres (Dartmouth Campus)

136 Pinecrest Drive
Dartmouth B3A 1J9
Board District: 3

Grades: 10-12 **T:** (902) 832-8630 **F:** (902) 464-2424
P: Jenny-Kate Hadley
VP: Blair Greenland - Acting/Jamie Taylor
Sec: Annette D'Aguiar

E-Mail: bfec@hrce.ca
Family: BFEC
Bus Cluster: 2
Admin Unit: 4

Bedford South School

2 Oceanview Dr
Bedford NS B4A 4J6
Board District: 7

Grades: PR-06 **T:** (902) 832-5800 **F:** (902) 832-5805
P: Helen Healy
VP: Cindy Crewe
Sec: Jennifer Ashton

E-Mail: bedfords@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Beechville Lakeside Timberlea Jr Elementary

22 James St
Timberlea NS B3T 1G9
Board District: 6

Grades: PR-02 **T:** (902) 876-3236 **F:** (902) 876-3238
P: Patricia Leger
VP: Lynn Wyatt-Reichheld
Sec: Debra Spears

E-Mail: bltjr@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Beechville Lakeside Timberlea Sr Elementary

24 James St
 Timberlea NS B3T 1G9
Board District: 6

Grades: 03-05 **T:** (902) 876-3230 **F:** (902) 876-7909
P: Todd Barter
VP: Tracey Quinn
Sec: Jillian Butler

E-Mail: blt@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Bel Ayr Elementary

4 Bell St
 Dartmouth NS B2W 2P3
Board District: 2

Grades: PR-06 **T:** (902) 435-8353 **F:** (902) 435-8373
P: David Emin
VP: Rosiland Rossi
Sec: Nancy MacLeod

E-Mail: belayr@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Bell Park Academic Centre

4 Thomas St
 Lake Echo NS B3E 1M6
Board District: 1

Grades: PR-06 **T:** (902) 829-2388 **F:** (902) 829-2402
P: Anne Johnson-McDonald
VP: Karen Muldowney-Doran
Sec: Lisa Roberts

E-Mail: bpac@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Bicentennial School

85 Victoria Rd
 Dartmouth NS B3A 1T9
Board District: 3

Grades: PR-09 **T:** (902) 464-2094 **F:** (902) 464-2098
P: Sarah Shea
VP: Dan Fournier
Sec: Lorraine Currie

E-Mail: bicent@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Brookhouse Elementary

15 Christopher Ave
 Dartmouth NS B2W 3G2
Board District: 3

Grades: PR-06 **T:** (902) 435-8318 **F:** (902) 435-8323
P: Mary-Jane Scott
VP: Susan Aucoin
Sec: Julia Fraser / Cathy Bird (Student Services)

E-Mail: bes@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Brookside Junior High

2239 Prospect Rd
 Hatchet Lake NS B3T 1R8
Board District: 6

Grades: 06-09 **T:** (902) 852-2062 **F:** (902) 852-5530
P: Lisa Mansfield
VP: Adele Poirier
Sec: Marjorie Conrad

E-Mail: bjhs@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Burton Ettinger Elementary

52 Alex St
 Halifax NS B3N 2W4
Board District: 5

Grades: PR-06 **T:** (902) 457-8922 **F:** (902) 457-8928
P: Tracy Foster
VP: David O'Brien
Sec: Valerie Bodnarchuk

E-Mail: bees@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Caldwell Road Elementary

280 Caldwell Rd
 Dartmouth NS B2V 1A3
Board District: 2

Grades: PR-06 **T:** (902) 462-6010 **F:** (902) 462-6017
P: Donald Morrison
VP: Tara Rutledge
Sec: Lyn Smith

E-Mail: cres@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Caledonia Junior High

38 Caledonia Rd
 Dartmouth NS B2X 1K8
Board District: 3

Grades: 07-09 **T:** (902) 435-8413 **F:** (902) 435-8425
P: Lisa Vaughan
VP: Michelle Kavanaugh
Sec: Tracey West

E-Mail: cjhs@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Caudle Park Elementary

35 McGee Dr
Lower Sackville NS B4C 2J1
Board District: 8

Grades: PR-05 **T:** (902) 864-6864 **F:** (902) 864-6896
P: Thomas Cleary
VP: Cynthia Rigby
Sec: Jillian Dominey / Carol Sheldon (Student Services)

E-Mail: cpes@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Cavalier Drive School

116 Cavalier Dr
Lower Sackville NS B4C 3L9
Board District: 8

Grades: PR-05 **T:** (902) 864-7524 **F:** (902) 864-7554
P: Stephen Driscoll
VP: Lynn Doyle
Sec: Theresa MacLean

E-Mail: cds@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Central Spryfield Elementary

364 Herring Cove Rd
Halifax NS B3R 1V8
Board District: 6

Grades: PR-06 **T:** (902) 479-4286 **F:** (902) 479-4295
P: Cindy Astephen
VP: Teri McGinn
Sec: Jillian Bray

E-Mail: cses@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Charles P. Allen High

200 Innovation Drive
Bedford NS B4B 0G4
Board District: 7

Grades: 10-12 **T:** (902) 832-8964 **F:** (902) 832-8981
P: Stephanie Bird
VP: David Chisholm/Bruce MacKay/Paul Betuik
Sec: Nancy Blight / Angela Light / Annette Lowe

E-Mail: cpah@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Chebucto Heights Elementary

230 Cowie Hill Rd
Halifax NS B3P 2M3
Board District: 4

Grades: PR-06 **T:** (902) 479-4298 **F:** (902) 479-4408
P: Craig Myra
VP: Amy Weedon
Sec: Christina Withers

E-Mail: ches@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Citadel High

1855 Trollope St
Halifax NS B3H 0A4
Board District: 4

Grades: 10-12 **T:** (902) 491-4444 **F:** (902) 491-1700
P: Joe Morrison
VP: L MacIntyre/M Rouvalis/A MacDougall
Sec: Jane Farrell / Julie King / Evelyn Beck

E-Mail: chs@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Clayton Park Junior High

45 Plateau Cres
Halifax NS B3M 2V7
Board District: 5

Grades: 07-09 **T:** (902) 457-8930 **F:** (902) 457-1646
P: Trina Canavan
VP: Norma MacIntyre
Sec: Candace Bryson

E-Mail: cpjh@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Colby Village Elementary

92 Colby Dr
Dartmouth NS B2V 1J7
Board District: 2

Grades: PR-06 **T:** (902) 464-5152 **F:** (902) 464-5154
P: Robert Caume
VP: David McIntyre
Sec: Cindy McKay

E-Mail: cves@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Cole Harbour District High

2 Chameau Cres
Cole Harbour NS B2W 4X4
Board District: 2

Grades: 10-12 **T:** (902) 464-5220 **F:** (902) 464-5241
P: Dunovan Kalberlah
VP: Stephanie Ford/Huntley Reddick
Sec: Bonnie Stairs / Patricia DeYoung

E-Mail: chdhs@hrsbc.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Colonel John Stuart Elementary

5 John Stewart Dr
 Cole Harbour NS B2W 4J7
Board District: 2

Grades: PR-06 **T:** (902) 464-5200 **F:** (902) 464-5247
P: Trevor McGowan
VP: Albert Williams
Sec: Rae-Ann Penton

E-Mail: cjses@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Crichton Park Elementary

49 Lyngby Ave
 Dartmouth NS B3A 3V1
Board District: 3

Grades: PR-06 **T:** (902) 464-2503 **F:** (902) 464-2770
P: Connie Johnson
VP: Jacquelyn Reid
Sec: Donna Bohemier

E-Mail: crichton@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Cunard Junior High

121 Williams Lake Rd
 Halifax NS B3P 1T6
Board District: 4

Grades: 07-09 **T:** (902) 479-4418 **F:** (902) 479-4425
P: Paula Fairbairn
VP: Nancy Martin
Sec: Patricia Gillis

E-Mail: cunard@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Dartmouth High

95 Victoria Rd
 Dartmouth NS B3A 1V2
Board District: 3

Grades: 9-12 **T:** (902) 464-2457 **F:** (902) 464-2384
P: Eartha Monard
VP: Randy Sullivan/Rosella Winship
Sec: Angela Scott / Janet Sayer

E-Mail: dhs@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Dartmouth South Academy

111 Prince Arthur Ave
 Dartmouth NS B2Y 0C5
Board District: 3

Grades: PR-08 **T:** (902) 464-2081 **F:** (902) 461-0199
P: Adrienne Blumenthal
VP: Donna Gillespie
Sec: Kelly Lake

E-Mail: dsa@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Duc d'Anville Elementary

12 Clayton Park Dr
 Halifax NS B3M 1L3
Board District: 5

Grades: PR-06 **T:** (902) 457-8940 **F:** (902) 457-8945
P: Dan Gilfof
VP: Gwen Birt
Sec: Irene Meko

E-Mail: ddes@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Duncan MacMillan High

481 Church Point Rd
 Sheet Harbour NS B0J 3B0
Board District: 1

Grades: PR-12 **T:** (902) 885-2777 **F:** (902) 885-2790
P: Ronnie Reynolds
VP: Troy Smith
Sec: Donna Levy

E-Mail: dmhs@hrce.ca
Family: Duncan MacMillan
Bus Cluster: 3
Admin Unit: 3

Dutch Settlement Elementary

990 Highway 277
 Dutch Settlement NS B2S 2J5
Board District: 1

Grades: PR-06 **T:** (902) 883-3000 **F:** (902) 883-3001
P: Heather Killen
VP: Erin Shea
Sec: Teri Rose

E-Mail: dses@hrce.ca
Family: Musquodoboit Rural
Bus Cluster: 3
Admin Unit: 4

East St. Margaret's Elementary

8671 Peggy's Cove Rd
 Indian Harbour NS B3Z 3P5
Board District: 7

Grades: PR-06 **T:** (902) 823-2463 **F:** (902) 823-2232
P: Susan Casey
VP: N/A
Sec: Danette McDaniel

E-Mail: estm@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Eastern Passage Education Centre

93 Samuel Danial Dr
 Eastern Passage NS B3G 1P7
Board District: 2

Grades: 06-08 **T:** (902) 462-8401 **F:** (902) 462-8403
P: Dorothy Hart
VP: Jamie Kavanaugh
Sec: Julie Wilson

E-Mail: epec@hrce.ca
Family: Island View
Bus Cluster: 3
Admin Unit: 2

Eastern Shore District High

35 West Petpeswick Rd
 Musquodoboit Harbour NS B0J 2L0
Board District: 1

Grades: 10-12 **T:** (902) 889-4025 **F:** (902) 889-4037
P: Jen Murray
VP: Margaret Langley
Sec: Kimberley Gaetz / Wendy Myatt

E-Mail: esdh@hrce.ca
Family: Eastern Shore
Bus Cluster: 3
Admin Unit: 3

Elizabeth Sutherland School

66 Rockingstone Rd
 Halifax NS B3R 2C9
Board District: 6

Grades: PR-09 **T:** (902) 479-4427 **F:** (902) 479-4430
P: Sara Walker
VP: Craig Nelson
Sec: Terri Parker

E-Mail: ess@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Ellenvale Junior High

88 Belle Vista Dr
 Dartmouth NS B2W 2X7
Board District: 3

Grades: 07-09 **T:** (902) 435-8420 **F:** (902) 435-8469
P: Jeff Lewis
VP: Jeff Carruthers
Sec: Julia Cottingham

E-Mail: ejhs@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Eric Graves Memorial Junior High

70 Dorothea Dr
 Dartmouth NS B2W 4M3
Board District: 2

Grades: 07-09 **T:** (902) 435-8325 **F:** (902) 435-8379
P: Scott Wadden
VP: Jim Currie
Sec: Wendy Forrest

E-Mail: egmjh@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Fairview Heights Elementary (Annex Building)

141 Rufus Ave
 Halifax NS B3N 2M2
Board District: 5

Grades: PR-06 **T:** (902) 457-8953 **F:** (902) 457-8957
P: Lynn Kazamel-Boudreau
VP: Terry Barro
Sec: Carly Cunningham

E-Mail: fhес@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Fairview Heights Elementary (Main Building)

210 Coronation Ave
 Halifax NS B3N 2N3
Board District: 5

Grades: PR-06 **T:** (902) 457-8953 **F:** (902) 457-8957
P: Lynn Kazamel-Boudreau
VP: Terry Barro
Sec: Carly Cunningham

E-Mail: fhес@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Fairview Junior High

155 Rosedale Ave
 Halifax NS B3N 2K2
Board District: 5

Grades: 07-09 **T:** (902) 457-8960 **F:** (902) 457-8963
P: Peter Wicha
VP: Andrew Bray
Sec: Janet Martin / Carol Sheldon and Heather Wilson (

E-Mail: fvjh@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Five Bridges Junior High

66 Hubley's Rd
 Hubley NS B3Z 1B9
Board District: 7

Grades: 07-09 **T:** (902) 876-2026 **F:** (902) 876-7177
P: Joanne Kirkpatrick
VP: Rona Chisholm-Cleary
Sec: Karen Zwicker / Trudy Brow (Student Services)

E-Mail: fbjh@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Gaetz Brook Junior High

6856 Hwy 7
Head of Chezzetcook NS B0J 1N0
Board District: 1

Grades: 07-09 **T:** (902) 827-4666 **F:** (902) 827-5430
P: David Reed
VP: Heather McKay
Sec: Janice Trider

E-Mail: gbjhs@hrce.ca
Family: Eastern Shore
Bus Cluster: 3
Admin Unit: 3

George Bissett Elementary

170 Arklow Dr
Dartmouth NS B2W 4R6
Board District: 2

Grades: PR-06 **T:** (902) 464-5184 **F:** (902) 464-5187
P: John Fry
VP: Adam Greenwood
Sec: Linda Wright

E-Mail: gbes@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Georges P. Vanier Junior High

1410 Fall River Rd
Fall River NS B2T 1J1
Board District: 1

Grades: 07-08 **T:** (902) 860-4182 **F:** (902) 860-4188
P: Mary Jacquart
VP: Tammy Murray
Sec: Carolyn Meek / Linda Abbott (Student Services)

E-Mail: vanier@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Gorsebrook Junior High

5966 South St
Halifax NS B3H 1S6
Board District: 4

Grades: 07-09 **T:** (902) 421-6758 **F:** (902) 421-2709
P: David Leblanc
VP: Abby Ferguson
Sec: CarolAnn Daley

E-Mail: gjh@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Graham Creighton Junior High

72 Cherry Brook Rd
Cherry Brook NS B2Z 1A8
Board District: 2

Grades: 07-09 **T:** (902) 464-5164 **F:** (902) 464-5173
P: Scott Hickman
VP: Amy Williams
Sec: Patricia Johnston

E-Mail: gcjh@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Grosvenor-Wentworth Park Elementary

4 Downing St
Halifax NS B3M 2G4
Board District: 5

Grades: PR-06 **T:** (902) 457-8422 **F:** (902) 457-8430
P: Brendon MacGillivray
VP: Paula Little
Sec: Donna Rogers

E-Mail: gwp@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Halifax Central Junior High

1787 Preston St
Halifax NS B3H 3V7
Board District: 4

Grades: 07-09 **T:** (902) 421-6777 **F:** (902) 421-2868
P: Robert MacMillan
VP: Karen Williams
Sec: Kathy Reinhardt

E-Mail: central@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Halifax West High

283 Thomas Raddall Dr
Halifax NS B3S 1R1
Board District: 6

Grades: 10-12 **T:** (902) 457-8900 **F:** (902) 457-8980
P: Tim Simony
VP: M MacGibbon/S Masih/G MacDuff
Sec: Sherry Robinson / Cathy Fitzgerald / Shelley Drak

E-Mail: hwhs@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Hammonds Plains Consolidated Elementary

2180 Hammonds Plains Rd
Hammonds Plains NS B4B 1M5
Board District: 7

Grades: PR-05 **T:** (902) 832-8412 **F:** (902) 832-8420
P: Lynn Corkum
VP: David Madget
Sec: Donna Rogers

E-Mail: hpcs@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Harbour View Elementary

25 Alfred St
Dartmouth NS B3A 4E8
Board District: 3

Grades: PR-06 **T:** (902) 464-2051 **F:** (902) 464-2282
P: Kim Leblanc
VP: Michael MacDonald
Sec: Tanya Jordan / Cathy Bird (Student Services) / Na

E-Mail: hves@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Harold T. Barrett Junior High

862 Beaver Bank Rd
Beaver Bank NS B4G 1A9
Board District: 8

Grades: 07-08 **T:** (902) 864-7500 **F:** (902) 864-7502
P: Ivan Skeete
VP: Jamie-Lynn Quinn
Sec: Marion Martin

E-Mail: htbar@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Harrietsfield Elementary

1150 Old Sambro Rd
Harrietsfield NS B3V 1B1
Board District: 6

Grades: PR-06 **T:** (902) 479-4230 **F:** (902) 479-4235
P: Anne Ring
VP: Andrew Stone
Sec: Paula Lawlor

E-Mail: hes@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Harry R. Hamilton Elementary

40 Hamilton Dr
Middle Sackville NS B4E 3A9
Board District: 8

Grades: PR-05 **T:** (902) 864-6815 **F:** (902) 864-6820
P: Jane Gourley
VP: Carolyn Taylor
Sec: Susan Brown

E-Mail: hrh@hrce.ca
Family: Millwood
Bus Cluster: 1
Admin Unit: 2

Hawthorn Elementary

10 Hawthorne St
Dartmouth NS B2Y 2Y3
Board District: 3

Grades: PR-06 **T:** (902) 464-2048 **F:** (902) 464-2799
P: Darcel Williams-Hart
VP: Matthew Hartlen
Sec: Ann Urquhart

E-Mail: hawthorn@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Herring Cove Junior High

7 Lancaster Dr
Herring Cove NS B3V 1H9
Board District: 6

Grades: 07-09 **T:** (902) 479-4214 **F:** (902) 479-3379
P: Sean MacDonald
VP: Blair Greenland
Sec: Peggy MacLean

E-Mail: hcjh@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Highland Park Junior High

3479 Robie St
Halifax NS B3K 4S4
Board District: 5

Grades: 07-09 **T:** (902) 493-5124 **F:** (902) 493-5130
P: Carla Christianson
VP: Sheldon Lucas
Sec: Susan McIntyre

E-Mail: hpjh@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Hillside Park Elementary

15 Hillside Ave
Lower Sackville NS B4C 1W6
Board District: 8

Grades: PR-05 **T:** (902) 864-6873 **F:** (902) 864-6878
P: Kelly Joy
VP: Shelley Myra
Sec: Norine Brown

E-Mail: hpes@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Holland Road Elementary

181 Holland Rd
Fletchers Lake NS B2T 1A1
Board District: 1

Grades: PR-06 **T:** (902) 860-4170 **F:** (902) 860-4173
P: Carol Anne Larade
VP: Collette Milliard
Sec: Sophie Day

E-Mail: hres@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Humber Park Elementary

5 Smallwood Ave
 Lake Loon NS B2W 3R6
Board District: 2

Grades: PR-06 **T:** (902) 464-5177 **F:** (902) 464-5182
P: Sherry Thistle
VP: Nicholas MacDonald
Sec: Holly Pelley

E-Mail: hps@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Ian Forsyth Elementary

22 Glencoe Dr
 Dartmouth NS B2X 1J1
Board District: 3

Grades: PR-06 **T:** (902) 435-8435 **F:** (902) 435-8365
P: Angela Yerxa-Weeks
VP: Carmel Mitchell
Sec: Penelope Lardner / Patricia Dillon (Student Servic

E-Mail: ifes@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Inglis Street Elementary

5985 Inglis St
 Halifax NS B3H 1K7
Board District: 4

Grades: PR-06 **T:** (902) 421-6767 **F:** (902) 421-3028
P: Sherri MacDonald
VP: Becky Campbell
Sec: Dawn Townshend

E-Mail: ises@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Island View High

1853 Caldwell Road
 Eastern Passage B3G 1J3
Board District: 6

Grades: 09-11 **T:** (902) 466-6341 **F:** (902) 466-6348
P: Patrick Savage
VP: Daniel Smith
Sec:

E-Mail: ivh@hrce.ca
Family: Island View
Bus Cluster: 3
Admin Unit: 2

J.L. Ilsley High

38 Sylvia Ave
 Halifax NS B3R 1J9
Board District: 6

Grades: 10-12 **T:** (902) 479-4612 **F:** (902) 479-4635
P: Gordon McKelvie
VP: Victoria Best/Ken Johnson
Sec: Susan Algee / Beverly Purdy

E-Mail: jli@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

John MacNeil Elementary

62 Leaman Dr
 Dartmouth NS B3A 2K9
Board District: 3

Grades: PR-06 **T:** (902) 464-2488 **F:** (902) 464-2616
P: Neil Daigle
VP: Shauna MacMullin
Sec: Robyne Gorman

E-Mail: jmes@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

John Martin Junior High

7 Brule St
 Dartmouth NS B3A 4G2
Board District: 3

Grades: 07-09 **T:** (902) 464-2408 **F:** (902) 464-2062
P: Joseph MacDonald
VP: Kyle Sarka
Sec: Anne Albert

E-Mail: jmjh@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

John W. MacLeod - Fleming Tower Elem. (Fleming Tower)

25 Randolph St
 Halifax NS B3P 2A9
Board District: 4

Grades: PR-06 **T:** (902) 479-4437 **F:** (902) 479-4442
P: Emily Quigley
VP: Ian MacRae
Sec: Kimberlee Ritcey

E-Mail: jwm@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

John W. MacLeod - Fleming Tower Elem. (John W. MacLeod)

159 Purcell's Cove Rd
 Halifax NS B3P 1B7
Board District: 4

Grades: 02-06 **T:** (902) 479-4437 **F:** (902) 479-4442
P: Emily Quigley
VP: Jennifer Cholock
Sec: Kimberlee Ritcey

E-Mail: jwm@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Joseph Giles Elementary

54 Gregory Dr
Dartmouth NS B2W 3M6
Board District: 2

Grades: PR-06 **T:** (902) 464-5192 **F:** (902) 464-5197
P: Sandra Chauvin
VP: Keri McLeod
Sec: Janice McKearney

E-Mail: jges@hrce.ca
Family: Auburn Drive
Bus Cluster: 3
Admin Unit: 2

Joseph Howe Elementary

2557 Maynard St
Halifax NS B3K 3V6
Board District: 5

Grades: PR-06 **T:** (902) 421-6785 **F:** (902) 421-8744
P: Steven Hutchins
VP: Jan Gillespie
Sec: Nicole Gillis

E-Mail: jhowe@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Kingswood Elementary

34 Vrege Crt
Hammonds Plains NS B4B 1K2
Board District: 7

Grades: PR-06 **T:** (902) 832-5522 **F:** (902) 832-5524
P: Andrea Briand
VP: Rachael Webster
Sec: Rhonda Izzard

E-Mail: kwe@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Lakefront Consolidated Elementary

17286 Highway 7
Tangier NS B0J 3H0
Board District: 1

Grades: PR-06 **T:** (902) 772-2195 **F:** (902) 772-2850
P: Carole DesBarres
VP: N/A
Sec: Poppy-Jo Currie

E-Mail: lcs@hrce.ca
Family: Duncan MacMillan
Bus Cluster: 3
Admin Unit: 3

LeMarchant-St. Thomas Elementary

1589 Walnut Street
Halifax NS B3H 2S1
Board District: 4

Grades: PR-06 **T:** (902) 421-6769 **F:** (902) 421-3036
P: Moira Cavanaugh
VP: Lynne McKinnon
Sec: Mandy Smith

E-Mail: lmsts@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Leslie Thomas Junior High

100 Metropolitan Ave
Lower Sackville NS B4C 2Z8
Board District: 8

Grades: 06-08 **T:** (902) 864-6785 **F:** (902) 864-6797
P: Harvey Beaton
VP: Mark MacPhee
Sec: Sheila Penny

E-Mail: ltjh@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Lockview High

148 Lockview Rd
Fall River NS B2T 1J1
Board District: 1

Grades: 09-12 **T:** (902) 860-6000 **F:** (902) 860-6005
P: Bernie MacEachern
VP: Ryan LaMont/Cathy Burton
Sec: Karen O'Reilly / Susan Daigle / Michelle Saunders

E-Mail: lhs@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Madeline Symonds Middle School

290 White Hills Run
Hammonds Plains NS B4B 1W6
Board District: 7

Grades: 06-09 **T:** (902) 832-2300 **F:** (902) 832-2302
P: Kim Acorn
VP: Valerie Meers/Dean Lee
Sec: Michelle O'Connor / Sherry Mitchell

E-Mail: msms@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Michael Wallace Elementary

24 Andover St
Dartmouth NS B2X 2L9
Board District: 3

Grades: PR-06 **T:** (902) 435-8357 **F:** (902) 435-8395
P: Crystal Pelly
VP: Suzanne MacKenzie
Sec: Susan Duzak

E-Mail: mwes@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Millwood Elementary

190 Beaver Bank Cross Rd
Middle Sackville NS B4E 1K5

Board District: 8

Grades: PR-05 **T:** (902) 864-7510 **F:** (902) 864-7518
P: Stephanie Dorrington
VP: Kara MacGillivray
Sec: Chelsey Ritchie

E-Mail: mes@hrce.ca
Family: Millwood
Bus Cluster: 1
Admin Unit: 2

Millwood High

141 Millwood Dr
Middle Sackville NS B4E 0A1

Board District: 8

Grades: 09-12 **T:** (902) 864-7535 **F:** (902) 864-7567
P: Stephen Corkum
VP: Noreen Stymest/Lauren Emanuel
Sec: Cathy Griggs / Donna Costard

E-Mail: mwhs@hrce.ca
Family: Millwood
Bus Cluster: 1
Admin Unit: 2

Mount Edward Elementary

3 Windward Ave
Dartmouth NS B2W 2G9

Board District: 2

Grades: PR-06 **T:** (902) 435-8459 **F:** (902) 435-8414
P: Andrea Temple
VP: Rebecca Stickings
Sec: Denise Lough

E-Mail: mees@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Musquodoboit Rural High

11980 Highway 224
Middle Musquodoboit NS B0N 1X0

Board District: 1

Grades: 07-12 **T:** (902) 384-2320 **F:** (902) 384-2321
P: Shaun Sheehan
VP: Susan Hartling
Sec: Crystal Deale / Lucinda Fleck

E-Mail: mrhs@hrce.ca
Family: Musquodoboit Rural
Bus Cluster: 3
Admin Unit: 4

Musquodoboit Valley Education Centre

12046 Highway 224
Middle Musquodoboit NS B0N 1X0

Board District: 1

Grades: PR-06 **T:** (902) 384-2555 **F:** (902) 384-2419
P: Robin Legge
VP: Craig Ashley
Sec: Denise Logan

E-Mail: mvec@hrce.ca
Family: Musquodoboit Rural
Bus Cluster: 3
Admin Unit: 4

Nelson Whynder Elementary

979 North Preston Rd
North Preston NS B2Z 1A2

Board District: 1

Grades: PR-06 **T:** (902) 462-6030 **F:** (902) 462-6033
P: Valerie MacIntyre
VP: Divya Haase-MacLeod
Sec: Natasha James

E-Mail: nwes@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Ocean View Elementary

51 Oceanview School Rd
Eastern Passage NS B3G 1J3

Board District: 2

Grades: PR-03 **T:** (902) 465-8670 **F:** (902) 465-8673
P: Mamoonna Brace
VP: Martha Walsh
Sec: Kerry Diggs

E-Mail: oves@hrce.ca
Family: Island View
Bus Cluster: 3
Admin Unit: 2

O'Connell Drive Elementary

40 O'Connell Dr
Porters Lake NS B3E 1E8

Board District: 1

Grades: PR-06 **T:** (902) 827-4112 **F:** (902) 827-3120
P: Dwight Lucas
VP: Lori Bartkiw
Sec: Debbie Doucette

E-Mail: ocdes@hrce.ca
Family: Eastern Shore
Bus Cluster: 3
Admin Unit: 3

Oldfield Consolidated Elementary

72 Halls Rd
Enfield NS B2T 1C4

Board District: 1

Grades: PR-06 **T:** (902) 883-3010 **F:** (902) 883-3011
P: Kellie West
VP: Katrina Longard
Sec: Shelley Crowell

E-Mail: ocs@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Oxford School

6364 North St
Halifax NS B3L 1P6

Board District: 5

Grades: PR-09 **T:** (902) 421-6763 **F:** (902) 421-3043
P: Don Reardon
VP: Nancy Bradfield
Sec: Deborah Thompson

E-Mail: oxford@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Oyster Pond Academy

10583 Highway 7
Oyster Pond NS B0J 1W0

Board District: 1

Grades: PR-09 **T:** (902) 889-4300 **F:** (902) 889-4310
P: Barb Gromick
VP: Kelly Hale
Sec: Nicole Golding

E-Mail: opa@hrce.ca
Family: Eastern Shore
Bus Cluster: 3
Admin Unit: 3

Park West School

206 Langbrae Dr
Halifax NS B3S 1L5

Board District: 6

Grades: PR-09 **T:** (902) 457-7800 **F:** (902) 457-7804
P: Derek Carter
VP: Brian Melanson/Donna Olsen
Sec: Elizabeth Landers / Margaret Johnston

E-Mail: parkwest@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Porters Lake Elementary

40 Inspiration Dr
Porters Lake NS B3E 0A6

Board District: 1

Grades: PR-06 **T:** (902) 827-2525 **F:** (902) 827-5410
P: Shawn Marsh
VP: Tina Waterhouse-Campbell
Sec: Darlene Pettipas / Kerry Diggs (Student Services)

E-Mail: ples@hrce.ca
Family: Eastern Shore
Bus Cluster: 3
Admin Unit: 3

Portland Estates Elementary

45 Portland Hills Dr
Dartmouth NS B2W 6L5

Board District: 2

Grades: PR-06 **T:** (902) 433-7100 **F:** (902) 433-7103
P: Louise Henman-Poirier
VP: Sherry Scoville
Sec: Debbie Ryan

E-Mail: portland@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Prince Andrew High

31 Woodlawn Rd
Dartmouth NS B2W 2R7

Board District: 3

Grades: 10-12 **T:** (902) 435-8452 **F:** (902) 435-8398
P: Brad McGowan
VP: Craig Campbell/Melanie Breen
Sec: Darlene O'Donnell / Simone Crooks

E-Mail: pah@hrce.ca
Family: Prince Andrew
Bus Cluster: 3
Admin Unit: 4

Prospect Road Elementary

2199 Prospect Rd
Hatchet Lake NS B3T 1R8

Board District: 6

Grades: PR-05 **T:** (902) 852-2441 **F:** (902) 852-5542
P: Lisa Taylor
VP: Suzanne Hawkes
Sec: Kelly Carlton

E-Mail: pres@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Ridgecliff Middle School

35 Beech Tree Run
Beechville NS B3T 2E5

Board District: 6

Grades: 06-09 **T:** (902) 876-4381 **F:** (902) 876-4385
P: Jamie Moore
VP: Sohael Abidi
Sec: Ann Slaunwhite

E-Mail: rms@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Robert Kemp Turner Elementary

141 Circassion Dr
Cole Harbour NS B2W 4N7

Board District: 2

Grades: PR-06 **T:** (902) 464-5205 **F:** (902) 464-5208
P: Janice Graham
VP: Jennifer van der Weegen
Sec: Paula Sherman

E-Mail: rkt@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Rockingham Elementary

31 Tremont Dr
Halifax NS B3M 1X8
Board District: 5

Grades: PR-06 **T:** (902) 457-8986 **F:** (902) 457-8993
P: Brian Toner
VP: Natalie Martel
Sec: Sharon Field

E-Mail: rockingham@hrce.ca
Family: Halifax West
Bus Cluster: 1
Admin Unit: 3

Rockystone Heights School

1 Regan Dr
Halifax NS B3R 2J1
Board District: 6

Grades: PR-09 **T:** (902) 479-4452 **F:** (902) 479-4459
P: Leanne March
VP: Jay Jarvis
Sec: Karen LeBlanc / Heather Wilson (Student Services)

E-Mail: rhes@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Rocky Lake Junior High

670 Rocky Lake Drive
Bedford NS B4A 2T6
Board District: 7

Grades: 06-09 **T:** (902) 832-8952 **F:** (902) 832-8962
P: Debbie Metherall
VP: Chuck Williams/Andrea Pugsley Connell
Sec: Terri Redden / Vivian Wilson

E-Mail: rljh@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Ross Road School

336 Ross Rd
Westphal NS B2Z 1H2
Board District: 2

Grades: PR-09 **T:** (902) 462-8340 **F:** (902) 462-8398
P: Aaron Cannon
VP: Erin Morrow
Sec: Angela Bellefontaine

E-Mail: rrs@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Sackville Heights Elementary

1225 Old Sackville Rd
Middle Sackville NS B4E 3A6
Board District: 8

Grades: PR-05 **T:** (902) 869-4700 **F:** (902) 869-4703
P: Kim Michaud
VP: Natasha Nurse-Jones
Sec: Shelley Kennedy

E-Mail: shes@hrce.ca
Family: Millwood
Bus Cluster: 1
Admin Unit: 2

Sackville Heights Junior High

956 Sackville Dr
Lower Sackville NS B4E 1S4
Board District: 8

Grades: 06-08 **T:** (902) 869-3800 **F:** (902) 869-3801
P: Kelly MacLeod
VP: Derek Ferguson
Sec: Jennifer Knight

E-Mail: shjh@hrce.ca
Family: Millwood
Bus Cluster: 1
Admin Unit: 2

Sackville High

1 Kingfisher Way
Lower Sackville NS B4C 2Y9
Board District: 8

Grades: 09-12 **T:** (902) 864-6700 **F:** (902) 864-6710
P: John Miller
VP: Margie Hopkins/Ruth Shore
Sec: Diana Cummings / Sandra Avery

E-Mail: shs@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Saint Mary's Elementary

5614 Morris St
Halifax NS B3J 1C2
Board District: 4

Grades: PR-06 **T:** (902) 421-6749 **F:** (902) 421-2655
P: Suzanne Cookson-Wehbe
VP: N/A
Sec: Wanda Carter

E-Mail: stmarys@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Sambro Elementary

3725 Old Sambro Rd
Sambro NS B3V 1G1
Board District: 6

Grades: PR-06 **T:** (902) 868-2717 **F:** (902) 868-1808
P: Catherine Bouliane
VP: N/A
Sec: Patricia Dempsey

E-Mail: ses@hrce.ca
Family: J.L. Ilsley
Bus Cluster: 2
Admin Unit: 4

Seaside Elementary

1881 Caldwell Rd
Eastern Passage NS B3G 1J3
Board District: 2

Grades: 04-05 **T:** (902) 465-7600 **F:** (902) 465-8662
P: Tyler Rutledge
VP: Lisa St.-Jarre
Sec: Wendy Sheppard

E-Mail: seaside@hrce.ca
Family: Island View
Bus Cluster: 3
Admin Unit: 2

Shannon Park Elementary

75 Iroquois Dr
Dartmouth NS B3A 4M5
Board District: 3

Grades: PR-06 **T:** (902) 464-2084 **F:** (902) 464-2866
P: Sherrial Maloney
VP: Regan Clancy
Sec: Stacy Blair

E-Mail: spes@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Shatford Memorial Elementary

10089 St. Margaret's Bay Rd
Hubbards NS B0J 1T0
Board District: 7

Grades: PR-06 **T:** (902) 857-4200 **F:** (902) 857-4204
P: Michelle Andrews
VP: N/A
Sec: Lisbeth Fossberg

E-Mail: smes@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Sir Charles Tupper Elementary

1930 Cambridge St
Halifax NS B3H 4S5
Board District: 4

Grades: PR-06 **T:** (902) 421-6775 **F:** (902) 421-3049
P: Patricia Woodbury
VP: Erica Phillips
Sec: Janet Lilly

E-Mail: tupper@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Sir John A. Macdonald High

31 Scholars Rd
Upper Tantallon NS B3Z 0C3
Board District: 7

Grades: 10-12 **T:** (902) 826-3222 **F:** (902) 826-3220
P: Darlene Fitzgerald
VP: Ruth Wilkins/Randy Pulsifer
Sec: Jane Aguinaga / Joan McKinnon

E-Mail: sjah@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Sir Robert Borden Junior High

16 Evergreen Dr
Dartmouth NS B2W 4A7
Board District: 2

Grades: 07-09 **T:** (902) 464-5140 **F:** (902) 464-5150
P: Joe Beuckx
VP: Melina Kennedy
Sec: Irene Swain

E-Mail: srbjh@hrce.ca
Family: Cole Harbour District
Bus Cluster: 3
Admin Unit: 2

Smokey Drive Elementary

241 Smokey Dr
Lower Sackville NS B4C 3G1
Board District: 8

Grades: PR-05 **T:** (902) 864-6838 **F:** (902) 864-6844
P: Carolyn Thompson
VP: Crystal MacLean
Sec: Lesley MacNeil

E-Mail: sdes@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

South Woodside Elementary

5 Everette St
Dartmouth NS B2W 1G2
Board District: 2

Grades: PR-06 **T:** (902) 464-2090 **F:** (902) 464-2778
P: Mary Paula MacEachern
VP: Leah McNamara
Sec: Renee Haines

E-Mail: swes@hrce.ca
Family: Dartmouth High
Bus Cluster: 3
Admin Unit: 3

Springvale Elementary

92 Downs Ave
Halifax NS B3N 1Y6
Board District: 4

Grades: PR-06 **T:** (902) 479-4606 **F:** (902) 479-4473
P: Vincent MacNeil
VP: Michelle LaMont
Sec: Nadine Munden

E-Mail: sprvale@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

St. Agnes Junior High

6981 Mumford Rd
Halifax NS B3L 2H7
Board District: 4

Grades: 07-09 **T:** (902) 493-5132 **F:** (902) 493-5140
P: Barrett Khan
VP: Jarrett Feeney
Sec: Sandy Harrison

E-Mail: stagnes@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

St. Catherine's Elementary

3299 Connolly St
Halifax NS B3L 3P7
Board District: 5

Grades: PR-06 **T:** (902) 493-5143 **F:** (902) 493-5163
P: Rosaline Bona
VP: Jeannie Miller
Sec: Nancy Robertson / Heather Ventham (Student Ser

E-Mail: stcath@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

St. Joseph's-Alexander McKay Elementary

5389 Russell St
Halifax NS B3K 1W8
Board District: 5

Grades: PR-06 **T:** (902) 493-5180 **F:** (902) 493-5186
P: Natalie Hagerty
VP: Stephanie Kenny
Sec: Barbara Dewar

E-Mail: sjam@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

St. Margaret's Bay Elementary

24 Ridgewood Dr
Head of St Margarets Bay NS B3Z 2H4
Board District: 7

Grades: PR-06 **T:** (902) 826-3300 **F:** (902) 826-3310
P: Paula Hoyt
VP: Lisa MacDonald
Sec: Mary Drake

E-Mail: smb@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

St. Stephen's Elementary

3669 Highland Ave
Halifax NS B3K 4J9
Board District: 5

Grades: PR-06 **T:** (902) 493-5155 **F:** (902) 493-5158
P: Francis Waterman-O'Connell
VP: Roslyn Young
Sec: Otilie Hayes

E-Mail: sses@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Sunnyside Elementary (Eaglewood Drive)

210 Eaglewood Dr
Bedford NS B4A 3E3
Board District: 7

Grades: PR-06 **T:** (902) 832-8983 **F:** (902) 832-8422
P: Christine Gallant
VP: Natalie MacDonald
Sec: Cindy Harroun

E-Mail: sunnyside@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Sunnyside Elementary (Fort Sackville)

21 Perth St
Bedford NS B4A 2H1
Board District: 7

Grades: PR-06 **T:** (902) 832-8947 **F:** (902) 832-8443
P: Christine Gallant
VP: Natalie MacDonald
Sec: Cindy Harroun

E-Mail: sunnyside@hrce.ca
Family: Charles P. Allen
Bus Cluster: 1
Admin Unit: 1

Sycamore Lane Elementary

69 Sycamore Lane
Lower Sackville NS B4C 1E8
Board District: 8

Grades: PR-05 **T:** (902) 864-6730 **F:** (902) 864-6734
P: Angela Comeau
VP: Lisa Gray
Sec: Vivian Wilson

E-Mail: sles@hrce.ca
Family: Sackville
Bus Cluster: 1
Admin Unit: 1

Tallahassee Community School

168 Redoubt Way
Eastern Passage NS B3G 1M5
Board District: 2

Grades: PR-03 **T:** (902) 465-8650 **F:** (902) 465-8010
P: Anna Marie Sarto
VP: James Hurley
Sec: Judy L'Heureux

E-Mail: tcs@hrce.ca
Family: Island View
Bus Cluster: 3
Admin Unit: 2

Tantallon Jr Elementary

1 French Village Station Rd
Upper Tantallon NS B3Z 1E4
Board District: 7

Grades: PR-02 **T:** (902) 826-1204 **F:** (902) 826-1369
P: Ken Rutley
VP: Colette Strome
Sec: Rae Bell

E-Mail: tantallonjr@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Tantallon Sr Elementary

3 French Village Station Rd
Upper Tantallon NS B3Z 1E4
Board District: 7

Grades: 03-06 **T:** (902) 826-1200 **F:** (902) 826-1206
P: Grant Davy
VP: Sarah Wile
Sec: Donna Maas

E-Mail: tantallon@hrce.ca
Family: Sir John A. Macdonald
Bus Cluster: 2
Admin Unit: 4

Upper Musquodoboit Consolidated Elem.

8416 Highway 224
Upper Musquodoboit NS B0N 2M0
Board District: 1

Grades: PR-06 **T:** (902) 568-2285 **F:** (902) 568-2573
P: Aaron Verge
VP: N/A
Sec: Heather Harnish

E-Mail: umcs@hrce.ca
Family: Musquodoboit Rural
Bus Cluster: 3
Admin Unit: 4

Waverley Memorial

2393 Rocky Lake Drive
Waverley NS B2R 1S4
Board District: 1

Grades: PR-06 **T:** (902) 860-4150 **F:** (902) 860-4154
P: Karla Wolfe
VP: Janice Howlett-MacKay
Sec: Charlene Fizzard

E-Mail: wmlcs@hrce.ca
Family: Lockview
Bus Cluster: 1
Admin Unit: 2

Westmount Elementary

6700 Edward Arab Ave
Halifax NS B3L 2E1
Board District: 4

Grades: PR-06 **T:** (902) 493-5164 **F:** (902) 493-5168
P: Lesley MacInnis
VP: Anne Gourlay
Sec: Ann D'Eon

E-Mail: wmount@hrce.ca
Family: Citadel High
Bus Cluster: 2
Admin Unit: 1

Appendix C - Offices in the HRCE

Office Locations

Dartmouth

Main Building and Learning Hub

33 Spectacle Lake Drive,
Dartmouth, NS, B3B 1X7
[\(902\) 464-2000](tel:(902)464-2000)

Property Services Depot

35B Major Street,
Dartmouth, NS, B2X 1A7
[\(902\) 464-2000](tel:(902)464-2000)

EXCEL Program

25 Alfred Street,
Dartmouth, NS, B3A 4E8
[\(902\) 464-2000](tel:(902)464-2000) ext. 2787

Dartmouth All City Music

35 Major Street,
Dartmouth, NS, B2X 1A7
[\(902\) 435-8341](tel:(902)435-8341)

Central Library Services

33 Spectacle Lake Drive,
Dartmouth, NS, B3B 1X7
[\(902\) 464-2000](tel:(902)464-2000)

School Technology Depot

75 Iroquois Drive
Dartmouth, NS B3A 4M5
[\(902\) 464-4357](tel:(902)464-4357)

Halifax

Halifax All City Music

6364 North Street,
Halifax, NS, B3L 1P6
[\(902\) 421-6700](tel:(902)421-6700)