

Halifax Regional School Board

TENDER #3623

FURNITURE

EARLY YEARS CENTRE

Rockingstone Heights School

1 Regan Drive

Halifax NS B3R 2J1

HRSB Contact:

Deborah Beck, Buyer

Phone: (902) 464-2000 #2011

Email: dbeck@hrsb.ca

CLOSING DATE:

Bids MUST be received by **2:00:00 p.m. Friday, January 10th, 2014** by fax to (902) 464-0161. Late bids WILL NOT be accepted.

PREAMBLE

The Halifax Regional School Board is implementing an Early Years Centre (EYC) at Rockingstone Heights School for children aged 0-6.

The purpose of this Tender is to obtain furniture designed specifically to suit the needs of this program, establishing a natural environment for early years children (preschoolers).

For examples/pictures of furniture that best suit the needs of EYC, go to www.naturalpod.com.

FURNITURE SPECIFICATIONS:

- Must be constructed of natural materials
- Must be designed specifically for preschoolers
- Must inspire imagination, open-ended play and natural expression
- Must be sturdy and safe for preschool children
- Must have curved or rounded edges
- Must be multi-functional to promote creativity
- Must be constructed from non-toxic materials

DELIVERY DATE/EYC OPENING:

- The Early Years Centre is scheduled to open early February. Timely delivery of the furniture is a determining factor in tender award. Please indicate your company's delivery date in your bid response.

Halifax Regional School Board

VENDOR INFORMATION SHEET

TENDER #3623

Early Years Centre – FURNITURE

Rockingstone Heights School

FIRM _____

ADDRESS _____

E-MAIL ADDRESS _____

POSTAL CODE _____ PHONE _____ FAX _____

NAME OF PERSON SIGNING FOR FIRM _____

POSITION OF PERSON SIGNING FOR FIRM _____

REFERENCES:

The Bidder shall furnish references from three contracts successfully completed. The projects quoted should be comparable or greater in nature to the requirements of this tender.

Company Name	Contact Name	Phone or Email	Contract Value
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FURNITURE DELIVERY DATE: _____

SIGNATURE:

DATE:

APPENDIX "A" BID SHEETS - VENDORS MAY REQUEST ELECTRONIC EXCEL BID FORMS

DESCRIPTION	NATURAL POD PRODUCT EXAMPLE	MATERIAL #	UNIT PRICE	QUANTITY REQUIRED	PRICE X QUANTITY	VENDOR PRODUCT NUMBER	NOTES
EARLY LEARNING OPPORTUNITIES ROOM							
Table: 48" L x 24" W with Adj Legs	FS-TAB-R-4824			3			
Chairs: 6" H	FS-CHR-6			6			
Shelving: 15 Series 48" W x 15" D x 24" H 1 adj shelf, open back	FS-15SERIES-SHF- 481524			2			
Shelving: 15 Series Curved: 32" W x 15" D x 24" H with 1 fixed shelf, open back ARCH Archway	FS-15SERIES-SHF- CRV-321524			2			
Archway	FS-SHF-ARCH			1			
Storage Seat: 24 Series 32" W x 24" D x 14" H, open back with Olive Zabuton Cushion	FS-24SERIES- SEAT-322414			3			
Rocking Boat and Stairs	FS-RKGBT			1			
Table - infant Water/Sand 28" L x 21" W with adjustable Legs 13"-18" H	FSP-TAB-INF- WAT-2821			1			
EARLY YEARS CENTRE							
Table 96"L x 48" W with Adj Legs	FS-TAB-R-9648			2			
Bench 72" L x 12" W x 15" H	FS-BNCH- 721215			4			

APPENDIX "A" BID SHEETS - VENDORS MAY REQUEST ELECTRONIC EXCEL BID FORMS

DESCRIPTION	NATURAL POD PRODUCT EXAMPLE	MATERIAL #	UNIT PRICE	QUANTITY REQUIRED	PRICE X QUANTITY	VENDOR PRODUCT NUMBER	NOTES
Bench 48" L x 12" W x 15" H	FS-BNCH- 481215			4			
Art Easel Table Top Unit with one 6 jar paint holder	FS-EASEL-TTOP			1			
Table - Infant Water/Sand 28" L x 21" W with adjustable Legs 13"- 18" H	FSP-TAB-INF- WAT-2821			2			
Storage Seat: 24 Series 32" W x 24" D x 14" H, open back with Olive Zabuton Cushion	FS-24SERIES- SEAT-322414			3			
Shelving: 24 Series 32" W x 24"D x 24" H with 1 adj shelf, open back	FS-24SERIES-SHF- 322424			2			
Shelving: 15 Series 48"W x 15"D X 24" H with 1 adj shelf, open back	FS-15SERIES-SHF- 481524			2			
Archway	FS-SHF-ARCH			1			
Half Loft with Staircase	BS-LOFT-HLF- STR			1			
				SUBTOTAL			
				HST			
				DELIVERY CHARGES			
				TOTAL			