

Clayton Park-Fairview School

School Steering Team (SST) Meeting

Meeting Minutes #4: Teams

Date: October 9 2025 Time: 3:00-5:00 PM

Attendees:

Name	Organization/Role
Tyler Bell	Project Executive, Capital and Operations, EECD
Alina Bozhko	Community Member
Gareth Evans	Representative, HRM
Marie Fagan	Coordinator, Property Services (Custodial), HRCE
Janet Lee	Community Member
Krista Ranahan	Director, Education Infrastructure, DPW
Karen Saweczko	SAC Chair, Park West School
Cory Schlievert	Project Director, Capital and Operations, EECD
Neil Wang	Student, Halifax West
Colin Carrigan	Design Lead, DPW
Shaza Khattab	Student, Halifax West
Kavita Khanna	Director, Operations Services, HRCE
Paula Fairbairn	Retired school administrator, HRCE
Omar Elsherif	Manager, Education Infrastructure, DPW
Andrea Lawson	Design Lead, DPW
Tristan Richardson-Prager	Project Manager, DPW
Christina Munroe	Administrative Assistant, HRCE
Geoff Olsson	Coordinator, Property Services (Maintenance), HRCE
Wendy McDonald	Community Member
Krista LeBlanc	Consultant, English Program, Secondary Achievement, HRCE
Chris McPhail	Community Member

Regrets:

Beth Ann Prime	Coordinator, Schools Plus, HRCE
Dinesh Pathak	Community Member
Dr. Simone LeGenre	Community Member

#1: Intros/Welcome:

- Kavita let everyone know that the meeting is being recorded for minute purposes only.
- Kavita welcomed new SST member Wendy McDonald, Community Member, who is a member of the Park West SAC
- Andrea Lawson is leaving her position. Colin Carrigan was invited to today's meeting, as he will be taking over as the design team lead for the project

#2: Minutes from September 11, 2025 meeting:

- An error to the minutes was noted in Section 3C; Transportation, parking and waste collection, which requires an amendment. The point about parking spaces was recorded as having "There are 88 parking spaces stalls plus 4 barrier free stalls". This was amended to read "There are 88 parking spaces proposed for the school".
- In Section 4b, the statement "It is anticipated that the work of this phase will take 12–14 weeks to complete" was revised to read "It is anticipated that the work of this phase will be done with a minimum of disruption to the trail." This revision is reflected in the final minutes
- Washroom Counters. The counters at some schools are slanted, want the counters to be straight, this was brought up at a meeting yesterday and will be addressed
- There was no further feedback

#4: HRA Art Project:

- HRA Arts have assisted other HRCE new schools with completing an art project that is specific to the school community. We are open to

completing an art project for this school. If there is interest, we will have a meeting with HRA and designers about potential formats, locations and student involvement. Where it's a new school, we would reach out to other Jr. and Sr. High school students to form a committee and obtain feedback as to what project would be most suitable (e.g. mural) and maintain the community feel. It was recommended that it might be better to create an art project the school is finished to encourage student involvement. The project provides some funding for installation, which would no longer be available after the project.

#5: Field:

- The field is located between Park West School and the new school site
- To create a proper soccer field, it takes approximately a year to allow the grass to grow, and the field would not be accessible.
- There's an opportunity to explore different ideas for recreational space for the students of Park West and the community while their field is out of commission. Some ideas included adding courts and gaga pits along the perimeter of the field. This would need to be considered by HRM.
- There are no HRM funds budgeted for any replacement or recapitalization of the sports field, awaiting the confirmation of intended end use from DPW / DEECD of the field to inform approach.
- At this time, the field is not in a good enough shape to be rented out by HRM, though it has been used for cricket. Someone questioned if a running track might work.
- A turf field might be more durable, but the cost would be difficult to fit into HRM's budget, they also need to be locked up when not in use which may deter community use. The maintenance is expensive, so that would mean increased user costs which would be spread among community groups.
- The field was never suitable for soccer, due to the depression in the ground and rocks, the trees along the side of the field by the trail is full of old evergreen trees which impedes the overall size. The consultants recommended one possibility might be to move the field down closer

to Berkshire Crt and have perimeter courts next to the Mainland North Trail.

- It will be important to provide a buffer between their properties and the field.

#6: Update on the SD

- Currently in design development, once approved, the team will start developing the construction documents. Construction will begin in stages, starting with the foundation construction in February.
- The early works sitework package has been approved and may start as early as Monday, October 13. This work would include the clearing, grading, infilling and installation of sanitary and storm water. This also includes the installation of the pipe that will run under the Mainland North Trail, which will cause a brief disruption of trail use. Tristan will share when the disruption takes place and how long.
- HRM, HRCE and DPW will draft a joint communication to the community, including scope and duration, and have the councillors assist with sharing the communication
- The main contractor for this project is RCS.
- The 2nd phase of the project will commence in 2026
- Clearing of the site, that is the main spot where the school is located, will take a couple of weeks to install the fencing, make students and the public aware that they can't come in there, need to clear the outside edge first where there will be no construction fencing.

#7: Next Meeting:

- We will coordinate the next SST meeting to review the developed design, the next meeting on October 30th will have the architects join us
- If community members have concerns, please invite them to visit the HRCE website and email hrceoperations@hrce.ca with questions or concerns
- Signs went up on Radcliffe and the Mainland North Trail, advising to stay out when the survey was being done, perhaps we can do this again when the area is being cleared

- We anticipate a high-level design development presentation at the next meeting
- The next meeting is confirmed for Thursday, October 30th from 3-5 PM, preference is for in person at Park West and also have a concurrent virtual access to the meeting.

Meeting adjourned at 4:13 PM